



Technical Education and Skills Development Authority

CITIZEN'S CHARTER
2025 (First Edition)



TESDA Training Centers External Services



1. Conduct of Assessment

Process where TVET graduates, workers, or individuals apply for competency assessment to obtain National Certificate (NC) or Certificate of Competency (CoC).

Office or Division:	Office of the Administrator			
Classification:	Simple			
Type of Transaction:	G2C - Government to Citizen			
Who may avail:	Those who are interested to take the assessment in the different qualifications offered by the TESDA Training Center			
CHECKLIST OF REQUIREMENTS		WHERE TO SECURE		
1. 2 pcs Violet Folder; plastic, long size; 2. 4 pcs Latest passport size (3.5 cm x 4.5 cm) picture; i. shirt with collar ii. colored with white background (without eyeglasses, hat, headdress and earrings) iii. front view picture with ranging from 27mm to 31mm (Head size: Hairline to Chin) iv. Matte Paper 3. 2 pcs Photocopy of NSO/PSA; 4. 2 pcs Photocopy of Report Card/ Transcript of Records/ Diploma or Certification form the school last attended related on the qualification; 5. 2 pcs Photocopy of Latest Certificate of Employment / Training Certificate; 6. 2 pcs Photocopy of Marriage License (Married Female Applicant); 7. Official Receipt Number (Assessment Fee paid to the Cashier); and (1 Original Copy) 9. 1 Original Copy of CARS (for RETAKE)		Applicant Applicant Philippine Statistics Authority Applicant Applicant Applicant Applicant Applicant		
1. 1 copy of Self-Assessment guide 2. 2 pcs copies of Application Form		Competency Assessment Center (CAC)		
CLIENT STEPS	AGENCY ACTIONS	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE

1. Inquires on the accredited qualification for Competency Assessment	1.1. Provides information on the accredited qualification for Competency Assessment	None	4 Minutes	CAC Processing Officer/AC Manager Administrator Office of the Administrator
	1.2. Provides Self-Assessment Guide	None	1 Minute	CAC Processing Officer/AC Manager Administrator Office of the Administrator
2. Accomplish Self-Assessment Guide	2.1. Evaluates the Self-Assessment Guide if the client is qualified to take the Competency Assessment	None	4 minutes	CAC Processing Officer/AC Manager Administrator Office of the Administrator
	2.2. Provides the list of documentary requirements	None	1 Minute	CAC Processing Officer/AC Manager Administrator Office of the Administrator
3. Submit documentary requirements	3.1. Checks the requirements as to completeness and correctness 3.2. Provides Application Form	None	5 minutes	CAC Processing Officer AC Manager Administrator Office of the Administrator
4. Accomplish Application Form	4.1. Checks the Application Form	None	3 minutes	CAC Processing Officer AC Manager Administrator Office of the Administrator



5. Secures Referral Slip	5.1 Issues Referral Slip	None	2 minutes	CAC Processing Officer AC Manager Administrator Office of the Administrator
6. Secures Order of Payment	6.1. Issues Order of Payment	None	2 Minutes	CAC Processing Officer AC Manager Administrator Office of the Administrator
7. Pays assessment fee (for walk-in applicants)	7.1. Accepts payment and issues Official Receipt	Please see Table below	2 Minutes	Cashier Officer Administrator Office of the Administrator
8. Submits Official Receipt Number is indicated	8.1 Receives and checks the Official Receipt Number	None	1 Minute	CAC Processing Officer AC Manager Administrator Office of the Administrator
9. Receives Admission slip	9.1. issues Admission Slip	None	1 Minute	CAC Processing Officer AC Manager Administrator Office of the Administrator
10. Undergoes Assessment	None	None	8 hours	CAC Processing Officer AC Manager Administrator Office of the Administrator



	TOTAL:	<i>Please see Table below</i>	1 day and 26 Minutes	
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Table: Assessment Fee per qualification

No.	*SOC Code	Qualification Title	Assessm ent Fee (Php)
TWSP, TTSP, BKSTP, PESFA, and Tsuper Iskolar			
1.	AFFACPNC1	Agricultural Crops Production NC I	3,377.00
2.	AFFACPNC2	Agricultural Crops Production NC II	995.00
3.	AFFACPNC3-F	Agricultural Crops Production NC III	8,097.00
4.	AFFAGENC2	Agroentrepreneurship NC II	854.00
5.	AFFAAGEC3	Agroentrepreneurship NC III	853.00
6.	AFFACPNC4	Agroentrepreneurship NC IV	853.00
7.	AFFAHCNC3	Animal Health Care and Management NC III	3,378.00
8.	AFFAPPNC2-F	Animal Production (Poultry-Chicken) NC II	897.00
9.	AFFAPRNC2	Animal Production (Ruminants) NC II	1,629.00
10.	AFFAPSNC2	Animal Production (Swine) NC II	2,015.00
11.	AFFAQCN2S	Aquaculture NC II (Superseded)	350.00
12.	AFFAIRNC2-E	Artificial Insemination (Large Ruminants) NC II	828.00
13.	AFFAISNC2-E	Artificial Insemination (Swine) NC II	833.00
14.	AFFBPNC2	Bamboo Production NC II	1,109.00
15.	AFFDMSNC3	Drying and Milling Plant Servicing NC III	3,092.00
16.	AFFFSCNC1	Fish Capture NC I	847.00
17.	AFFFSCNC2	Fish Capture NC II	847.00
18.	AFFFGRNC3	Fishing Gear Repair and Maintenance NC III	870.00
19.	AFFFWONC1	Fishport/Wharf Operation NC I	1,367.00
20.	AFFGRPNC2-C	Grains Production NC II	939.00
21.	AFFGRPNC2-D	Grains Production NC II	944.00
22.	AFFHTCNC3	Horticulture NC III	827.00
23.	AFFLIMNC2	Landscape Installation and Maintenance (Softscape) NC II	1,111.00
24.	AFFMLONC2	Milking Operation NC II	1,387.00
25.	AFFOAPNC2-E	Organic Agriculture Production NC II	979.00
26.	AFFOAPNC2-F	Organic Agriculture Production NC II	979.00
27.	AFFPMVNC2	Pest Management (Vegetables) NC II	1,177.00
28.	AFFRMONC2	Rice Machinery Operations NC II	1,323.00
29.	AFFRPCNC2	Rubber Processing NC II	1,115.00
30.	AFFRPTNC2M	Rubber Production NC II	1,645.00



31.	AFFRPTNC2S	Rubber Production NC II (Superseded)	500.00
32.	AFFSWPNC2	Seaweed Production NC II	1,035.00
33.	AFFSCPNC2	Sugarcane Production NC II	2,947.00
34.	AFFBMAP	Bag Making (Abaca/Piña)	None
35.	AFFBBWL2	Bamboo Weaving Level II	None
36.	AFFCPP	Cacao Production and Processing	None
37.	AFFCPRL2	Coffee Production Level II	None
38.	AFFCORP	Corn Production	None
39.	AFFDAGC	Digital Agriculture Course	None
40.	AFFELFP	Edible Landscaping with Farm Branding	None
41.	AFFMPRL2	Mango Production Level II	None
42.	AFFOPPR	Oil Palm Production	None
43.	AFFOACP	Organic Arabica Coffee Production	None
44.	AFFORPR	Organic Rice Production	None
45.	AFFOMPFB	Oyster Mushroom Production with Farm Branding	None
46.	AFFPANM	Pest and Nutrient Management	None
47.	ALTABPNC1	Automotive Body Painting/Finishing NC I	1,128.00
48.	ALTABPNC3	Automotive Body Painting/Finishing NC III	1,128.00
49.	ALTABRNC2	Automotive Body Repairing NC II	1,036.00
50.	ALTAEANC2	Automotive Electrical Assembly NC II	1,073.00
51.	ALTAEANC3	Automotive Electrical Assembly NC III	500.00
52.	ALTAMANC2	Automotive Mechanical Assembly NC II	1,068.00
53.	ALTAMANC3	Automotive Mechanical Assembly NC III	500.00
54.	ALTATPNC2	Automotive Painting NC II	1,581.00
55.	ALTATSNC1M	Automotive Servicing NC I	1,141.00
56.	ALTATSNC1S	Automotive Servicing NC I (Superseded)	450.00
57.	ALTASCNC2M	Automotive Servicing (Chassis Repair) NC II	1,328.00
58.	ALTASLNC2M	Automotive Servicing (Electrical Repair) NC II	1,421.00
59.	ALTASNNC2M	Automotive Servicing (Engine Repair) NC II	1,300.00
60.	ALTATSNC2S	Automotive Servicing NC II (Superseded)	300.00
61.	ALTATSNC3-E	Automotive Servicing NC III	1,237.00
62.	ALTATSNC4	Automotive Servicing NC IV	1,017.00
63.	ALTWHANC2	Automotive Wiring Harness Assembly NC II	1,059.00
64.	ALTDRANC3-A	Driving (Articulated Vehicle) NC III	2,856.00
65.	ALTDRANC3-B	Driving (Articulated Vehicle) NC III	1,239.00
66.	ALTDRBNC3-A	Driving (Passenger Bus/Straight Truck) NC III	2,164.00
67.	ALTDRBNC3-B	Driving (Passenger Bus/Straight Truck) NC III	1,163.00
68.	ALTDRVNC2-A	Driving NC II	1,034.00



69.	ALTDREVNC2-B	Driving NC II	819.00
70.	ALTMSENC2	Motorcycle/Small Engine Servicing NC II	1,491.00
71.	ALTPMONC2	Painting Machine Operation NC II	1,213.00
72.	ALTPLONC2	Plastic Machine Operation NC II	935.00
73.	ALTPLONC3	Plastic Machine Operation NC III	500.00
74.	ALTTAMNC2	Tinsmithing (Automotive Manufacturing) NC II	1,225.00
75.	CONCARNC2M	Carpentry NC II	1,539.00
76.	CONROCNC2S	Carpentry NC II (Superseded)	600.00
77.	CONCARNC3M	Carpentry NC III	1,424.00
78.	CONFICNC3S	Carpentry NC III (Superseded)	400.00
79.	CONCOPNC2	Construction Painting NC II	1,156.00
80.	CONCOPNC3	Construction Painting NC III	1,096.00
81.	CONARTNC2-A	Heavy Equipment Operation (Articulated Off-Highway Dump Truck) NC II	4,710.00
82.	CONARTNC2-B	Heavy Equipment Operation (Articulated Off-Highway Dump Truck) NC II	760.00
83.	CONBLONC2-A	Heavy Equipment Operation (Backhoe Loader) NC II	2,537.00
84.	CONBLONC2-B	Heavy Equipment Operation (Backhoe Loader) NC II	760.00
85.	CONBULNC2-A	Heavy Equipment Operation (Bulldozer) NC II	3,779.00
86.	CONBULNC2-B	Heavy Equipment Operation (Bulldozer) NC II	760.00
87.	CONCPONC2-A	Heavy Equipment Operation (Concrete Pump) NC II	3,364.00
88.	CONCPONC2-B	Heavy Equipment Operation (Concrete Pump) NC II	760.00
89.	CONCSONC2-A	Heavy Equipment Operation (Container Stacker) NC II	2,534.00
90.	CONCSONC2-B	Heavy Equipment Operation (Container Stacker) NC II	760.00
91.	CONCCONC2S	Heavy Equipment Operation (Crawler Crane) NC II (Superseded)	500.00
92.	CONCRANC3M-A	Heavy Equipment Operation (Crawler Crane) NC III	3,208.00
93.	CONCRANC3M-B	Heavy Equipment Operation (Crawler Crane) NC III	760.00
94.	CONFORNC2M-A	Heavy Equipment Operation (Forklift) NC II	1,473.00
95.	CONFORNC2M-B	Heavy Equipment Operation (Forklift) NC II	760.00
96.	CONFORNC2S	Heavy Equipment Operation (Forklift) NC II (Superseded)	500.00
97.	CONGCONC2S	Heavy Equipment Operation (Gantry Crane) NC II (Superseded)	500.00
98.	CONOGCNC3M-A	Heavy Equipment Operation (Overhead and Gantry Crane) NC III	1,602.00
99.	CONOGCNC3M-B	Heavy Equipment Operation (Overhead and Gantry Crane) NC III	760.00
100.	CONHEONC2M-	Heavy Equipment Operation (Hydraulic Excavator) NC II	3,392.00



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101.	CONHEONC2M-B	Heavy Equipment Operation (Hydraulic Excavator) NC II	760.00
102.	CONHEONC2S	Heavy Equipment Operation (Hydraulic Excavator) NC II (Superseded)	500.00
103.	CONMGONC2-A	Heavy Equipment Operation (Motor Grader) NC II	3,227.00
104.	CONMGONC2-B	Heavy Equipment Operation (Motor Grader) NC II	760.00
105.	CONPAVNC2-A	Heavy Equipment Operation (Paver) NC II	2,204.00
106.	CONPAVNC2-B	Heavy Equipment Operation (Paver) NC II	760.00
107.	CONRIGNC2-A	Heavy Equipment Operation (Rigid Off-Highway Dump Truck) NC II	6,645.00
108.	CONRIGNC2-B	Heavy Equipment Operation (Rigid Off-Highway Dump Truck) NC II	760.00
109.	CONROHNC2-A	Heavy Equipment Operation (Rigid On-Highway Dump Truck) NC II	2,013.00
110.	CONROHNC2-B	Heavy Equipment Operation (Rigid On-Highway Dump Truck) NC II	760.00
111.	CONROHNC2S	Heavy Equipment Operation (Rigid On-Highway Dump Truck) NC II (Superseded)	500.00
112.	CONRRONC2-A	Heavy Equipment Operation (Road Roller) NC II	3,154.00
113.	CONRRONC2-B	Heavy Equipment Operation (Road Roller) NC II	760.00
114.	CONRTCNC2S	Heavy Equipment Operation (Rough Terrain Crane) NC II (Superseded)	500.00
115.	CONRTCNC3M-A	Heavy Equipment Operation (Rough Terrain Crane) NC III	2,312.00
116.	CONRTCNC3M-B	Heavy Equipment Operation (Rough Terrain Crane) NC III	760.00
117.	CONSCRNC1-A	Heavy Equipment Operation (Screed) NC I	2,204.00
118.	CONSCRNC1-B	Heavy Equipment Operation (Screed) NC I	760.00
119.	CONTCNC2S	Heavy Equipment Operation (Tower Crane) NC II (Superseded)	500.00
120.	CONTMONC2-A	Heavy Equipment Operation (Transit Mixer) NC II	2,576.00
121.	CONTMONC2-B	Heavy Equipment Operation (Transit Mixer) NC II	760.00
122.	CONTCMCNC2S	Heavy Equipment Operation (Truck Mounted Crane) NC II (Superseded)	500.00
123.	CONWLONC2-A	Heavy Equipment Operation (Wheel Loader) NC II	3,511.00
124.	CONWLONC2-B	Heavy Equipment Operation (Wheel Loader) NC II	760.00
125.	CONHEMNC2-A	Heavy Equipment Servicing (Mechanical) NC II	1,943.00
126.	CONHEMNC2-B	Heavy Equipment Servicing (Mechanical) NC II	760.00
127.	CONMASNC1M	Masonry NC I	1,153.00
128.	CONMASNC1S	Masonry NC I (Superseded)	1,100.00
129.	CONMASNC2M	Masonry NC II	1,535.00
130.	CONMASNC2S	Masonry NC II (Superseded)	500.00
131.	CONMASNC3M	Masonry NC III	1,410.00



132.	CONMASNC3S	Masonry NC III (Superseded)	500.00
133.	CONPIPNC2M	Pipefitting (Metallic) NC II	1,427.00
134.	CONPIPNC2S	Pipefitting NC II (Superseded)	500.00
135.	CONPLMNC1	Plumbing NC I	1,609.00
136.	CONPLMNC2	Plumbing NC II	1,888.00
137.	CONPLMNC3	Plumbing NC III	2,051.00
138.	CONPVDNC3	PV System Design NC III	927.00
139.	CONPVINC2	PV Systems Installation NC II	927.00
140.	CONPVSNC3	PV Systems Servicing NC III	927.00
141.	CONRSWNC2S	Reinforcing Steel Works NC II	1,006.00
142.	CONRGGNC1	Rigging NC I	2,144.00
143.	CONSCANC2S	Scaffold Erection NC II (Superseded)	500.00
144.	CONSCANC2M	Scaffolding Works NC II (Supported Type Scaffold)	1,276.00
145.	CONSSWNC2-F	Structural Erection NC II	500.00
146.	CONTECNC2	Technical Drafting NC II	1,046.00
147.	CONTILNC2M	Tile Setting NC II	1,415.00
148.	CONTILNC2S	Tile Setting NC II (Superseded)	500.00
149.	CONCSSL4	Construction Site Supervision Level IV	None
150.	CONCTSL4	Construction Trade Supervision Level IV	None
151.	CREHWUNC2	Handloom Weaving (Upright) NC II	1,298.00
152.	ELCBESNCII	Biomedical Equipment Servicing NC II	None
153.	ELCCSSNC2	Computer Systems Servicing NC II	1,049.00
154.	ELCCESNC3	Consumer Electronics Servicing NC III	974.00
155.	ELCCESNC4	Consumer Electronics Servicing NC IV	400.00
156.	ELCEIMNC2	Electrical Installation and Maintenance NC II	1,849.00
157.	ELCEIMNC3	Electrical Installation and Maintenance NC III	1,896.00
158.	ELCEIMNC4	Electrical Installation and Maintenance NC IV	500.00
159.	ELCEPANC2	Electronic Products Assembly and Servicing NC II	1,089.00
160.	ELCICSNC2S	Instrumentation and Control Servicing NC II (Superseded)	1,088.00
161.	ELCICSNC3S	Instrumentation and Control Servicing NC III (Superseded)	1,106.00
162.	ELCICSNC4S	Instrumentation and Control Servicing NC IV (Superseded)	1,431.00
163.	ELCMECNC2	Mechatronics Servicing NC II	1,301.00
164.	ELCMECNC3	Mechatronics Servicing NC III	1,504.00
165.	ELCMECNC4	Mechatronics Servicing NC IV	2,141.00
166.	ELCMPSNC3	Mobile Phones and Handheld Gadgets Servicing NC III	867.00
167.	ELCSBONC2	Semiconductor Back-End Operation NC II	852.00
168.	ELCSFONC2	Semiconductor Front-of-Line Operation NC II	877.00
169.	ELCEASNPL	Assembly of Solar Nightlight and Post Lamp	None



170.	ELCEPLBEOL1	Electronics Production Line - Back End Operation Level 1	None
171.	ELCEPLSMTL1	Electronics Production Line - SMT Operation Level 1	None
172.	FURFINNC2	Furniture Making (Finishing) NC II	985.00
173.	GRMDRMNC2	Dressmaking NC II	1,348.00
174.	GRMFADNC3	Fashion Design (Apparel) NC III	1,095.00
175.	GRMTLRNC2	Tailoring NC II	1,684.00
176.	GRMISMO	Industrial Sewing Machine Operation	None
177.	HVCADSNC2	Air Duct Servicing NC II	1,007.00
178.	HVCCACNC3M	Commercial Air-conditioning Installation and Servicing NC III	1,441.00
179.	HVCCRENC3M	Commercial Refrigeration Installation and Servicing NC III	1,478.00
180.	HVCIPRNC3	Ice Plant Refrigeration Servicing NC III	1,023.00
181.	HVCMACNC2	Land-Based Transport Mobile Air-conditioning (MAC) Servicing NC II	993.00
182.	HVCTRSNC2	Land-based Transport Refrigeration Servicing NC II	1,112.00
183.	HVCDRANC2M	RAC Servicing (DomRAC) NC II	1,222.00
184.	HVCWACNC2S	RAC Servicing (DomRAC) NC II (Superseded)	500.00
185.	HVCPCRNC3S	RAC Servicing (PACU-CRE) NC III (Superseded)	500.00
186.	HVCTACNC2S	Transport RAC Servicing NC II (Superseded)	750.00
187.	HHCBHSNC2	Barangay Health Services NC II	935.00
188.	HHCBHSNC2S	Barangay Health Services NC II (Superseded)	400.00
189.	HHCCGCNC2M	Caregiving (Clients with Special Needs) NC II	1,481.00
190.	HHCCGENC2M	Caregiving (Elderly) NC II	1,620.00
191.	HHCCGGNC2M	Caregiving (Grade Schooler to Adolescent) NC II	1,268.00
192.	HHCCGNNC2M	Caregiving (Newborn to Pre-Schooler) NC II	1,358.00
193.	HHCCGVNC2S	Caregiving NC II (Superseded)	1,265.00
194.	HHCCNSNC2	Community Nutrition Services NC II	1,424.00
195.	HHCDHYL4S	Dental Hygiene Level IV (Superseded)	None
196.	HHCDSFNC2	Dental Laboratory Technology Services (Fixed Dentures/Restorations) NC II	2,775.00
197.	HHCDSRNC2	Dental Laboratory Technology Services (Removable Dentures/Appliances) NC II	3,736.00
198.	HHCDLTNC1	Dental Laboratory Technology Services NC I	938.00
199.	HHCDTKNC4	Dental Technology NC IV	None
200.	HHCEMSNC2	Emergency Medical Services NC II	991.00
201.	HHCEMSNC3	Emergency Medical Services NC III	1,864.00
202.	HHCHCSNC2	Health Care Services NC II	878.00
203.	HHCHILNC2	Hilot (Wellness Massage) NC II	1,231.00
204.	HHCMATNC2	Massage Therapy NC II	814.00
205.	HHCOLSNC2	Ophthalmic Lens Services NC II	898.00
206.	HHCPHANC3	Pharmacy Services NC III	1,243.00



207.	HHBIDMSL2	Barangay Infectious Disease Management Services Level II	None
208.	HHCTL2	Contact Tracing Level II	None
209.	ICT2DANC3M	2D Animation NC III	978.00
210.	ICT2DANC3S	2D Animation NC III (Superseded)	500.00
211.	ICT2GANC3	2D Game Art Development NC III	1,120.00
212.	ICT3DANC3M	3D Animation NC III	2,078.00
213.	ICT3DANC3S	3D Animation NC III (Superseded)	500.00
214.	ICT3GANC3	3D Game Art Development NC III	1,120.00
215.	ICTANMNC2M	Animation NC II	1,200.00
216.	ICTANMNC2S	Animation NC II (Superseded)	500.00
217.	ICTBBINC2	Broadband Installation (Fixed Wireless Systems) NC II	1,041.00
218.	ICTCTVNC2	Cable TV Installation NC II	981.00
219.	ICTCTVNC3	Cable TV Operation and Maintenance NC III	1,027.00
220.	ICTCCSNC2	Contact Center Services NC II	None
221.	ICTGPRNC3	Game Programming NC III	1,114.00
222.	ICTMDTNC2	Medical Transcription NC II	969.00
223.	ICTPRNNC3	Programming (.Net Technology) NC III	None
224.	ICTPRJNC3M	Programming (Java) NC III	None
225.	ICTPRJNC3S	Programming (Java) NC III (Superseded)	None
226.	ICTPRONC3	Programming (Oracle Database) NC III	None
227.	ICTTCCNC2	Telecom OSP and Subscriber Line Installation (Copper Cable/POTS and DSL) NC II	1,144.00
228.	ICTTFONC2	Telecom OSP Installation (Fiber Optic Cable) NC II	1,144.00
229.	ICTVGDNC3M	Visual Graphic Design NC III	932.00
230.	ICTVGDNC3S	Visual Graphic Design NC III (Superseded)	500.00
231.	ICTWBDNC3	Web Development NC III	968.00
232.	ICTCESDRPG	Career Entry Course for Software Developers – RPG Level I	None
233.	ICTCESDLSC	Career Entry Course for Software Developers - Legacy System/Cobol Level II	None
234.	ICTCSIHL1	Computer Security Incident Handling Level I	None
235.	ICTCCSML3	Content Creation (Social Media) Level III	None
236.	ICTCWD	Creative Web Design	None
237.	ICTCTML1	Cyber Threat Monitoring Level I	None
238.	ICTDAL3	Data Analytics Level III	None
239.	ICTWD	Web Development	None
240.	LACELA1	English Language - A1 Level	None
241.	LACILA1	Italian Language - A1 Level	None
242.	LACSLA1	Spanish Language - A1 Level	None
243.	LACGLA1	German Language - A1 Level	None

244.	LACFRLA1	French Language - A1 Level	None
245.	LACPLA1	Portuguese Language - A1 Level	None
246.	LACMCLA1	Mandarin Chinese Language - A1 Level	None
247.	LACTMLA1	Taiwanese Mandarin Language - A1 Level	None
248.	LACKLA1	Korean Language - A1 Level	None
249.	LACJLA1	Japanese Language - A1 Level	None
250.	LACALA1	Arabic Language - A1 Level	None
251.	LACBLA1	Bahasa Language - A1 Level	None
252.	LACFILA1	Filipino Language - A1 Level	None
253.	LACELA2	English Language - A2 Level	None
254.	LACILA2	Italian Language - A2 Level	None
255.	LACSLA2	Spanish Language - A2 Level	None
256.	LACGLA2	German Language - A2 Level	None
257.	LACFRLA2	French Language - A2 Level	None
258.	LACPLA2	Portuguese Language - A2 Level	None
259.	LACMCLA2	Mandarin Chinese Language - A2 Level	None
260.	LACTMLA2	Taiwanese Mandarin Language - A2 Level	None
261.	LACKLA2	Korean Language - A2 Level	None
262.	LACJLA2	Japanese Language - A2 Level	None
263.	LACALA2	Arabic Language - A2 Level	None
264.	LACBLA2	Bahasa Language - A2 Level	None
265.	LACFILA2	Filipino Language - A2 Level	None
266.	LACELB1	English Language - B1 Level	None
267.	LACILB1	Italian Language - B1 Level	None
268.	LACSLB1	Spanish Language - B1 Level	None
269.	LACGLB1	German Language - B1 Level	None
270.	LACFRLB1	French Language - B1 Level	None
271.	LACPLB1	Portuguese Language - B1 Level	None
272.	LACMCLB1	Mandarin Chinese Language - B1 Level	None
273.	LACTMLB1	Taiwanese Mandarin Language - B1 Level	None
274.	LACKLB1	Korean Language - B1 Level	None
275.	LACJLB1	Japanese Language - B1 Level	None
276.	LACALB1	Arabic Language - B1 Level	None
277.	LACBLB1	Bahasa Language - B1 Level	None
278.	LACFILB1	Filipino Language - B1 Level	None
279.	LACALSGC	Arabic Language and Saudi/Gulf Culture	None
280.	LACELOEN	English Language and other English NTRs	None
281.	LACGLAC	German Language and Culture	None



282.	LACILAC	Italian Language and Culture	None
283.	LACJLAC150	Japanese Language and Culture (150 hours)	None
284.	LACJLAC300	Japanese Language And Culture (300 hours)	None
285.	LACKLAC	Korean Language and Culture	None
286.	LACMCLC	Mandarin Chinese Language and Culture	None
287.	LACSFDV	Spanish for Different Vocations	None
288.	MTMSCSNC1	Ship's Catering Services NC I	1,293.00
289.	MTMSCCNC3	Ships' Catering NC III (Ships' Cooks)	2,217.00
290.	MEECCONC3	CAD/CAM Operation NC III	1,337.00
291.	MEECLONC2	CNC Lathe Machine Operation NC II	1,385.00
292.	MEECLONC3	CNC Lathe Machine Operation NC III	1,385.00
293.	MEECMONC2	CNC Milling Machine Operation NC II	1,385.00
294.	MEECMONC3	CNC Milling Machine Operation NC III	1,385.00
295.	MEEFCWNC1	Flux-Cored Arc Welding (FCAW) NC I	1,079.00
296.	MEEFCWNC2	Flux-Cored Arc Welding (FCAW) NC II	3,353.00
297.	MEEFCWNC3	Flux-Cored Arc Welding (FCAW) NC III	1,054.00
298.	MEEMIGNC1	Gas Metal Arc Welding (GMAW) NC I	1,066.00
299.	MEEMIGNC2	Gas Metal Arc Welding (GMAW) NC II	3,361.00
300.	MEEMIGNC3	Gas Metal Arc Welding (GMAW) NC III	1,065.00
301.	MEETIGNC2	Gas Tungsten Arc Welding (GTAW) NC II	2,126.00
302.	MEETIGNC4	Gas Tungsten Arc Welding (GTAW) NC IV	500.00
303.	MEEGSWNC1	Gas Welding NC I	1,066.00
304.	MEEGSWNC2	Gas Welding NC II	1,050.00
305.	MEEMCGNC1M	Machining NC I	2,252.00
306.	MEEMCGNC1S	Machining NC I (Superseded)	500.00
307.	MEEMCGNC2	Machining NC II	1,285.00
308.	MEEMCGNC3	Machining NC III	1,301.00
309.	MEEDFTNC1	Mechanical Drafting NC I	1,068.00
310.	MEEPMMNC1	Plant Maintenance NC I	1,293.00
311.	MEEPMONC1	Press Machine Operation NC I	1,293.00
312.	MEEEEAWNC1S	Shielded Metal Arc Welding (SMAW) NC I (Superseded)	2,234.00
313.	MEEEEAWNC2S	Shielded Metal Arc Welding (SMAW) NC II (Superseded)	2,697.00
314.	MEEEEAWNC3S	Shielded Metal Arc Welding (SMAW) NC III (Superseded)	3,723.00
315.	MEEEEAWNC4S	Shielded Metal Arc Welding (SMAW) NC IV (Superseded)	5,129.00
316.	MEESAANC1	Submerged Arc Welding (SAW) NC I	1,115.00
317.	MEESAANC2	Submerged Arc Welding (SAW) NC II	1,137.00
318.	MEETDMNC2	Tool and Die Making NC II	1,167.00
319.	PFBFPPNC2	Fish Products Packaging NC II	1,041.00



320.	PFBFOPNC1	Food Processing NC I	1,506.00
321.	PFBFOPNC2	Food Processing NC II	1,850.00
322.	PFBFOPNC3	Food Processing NC III	1,041.00
323.	PFBFOPNC4	Food Processing NC IV	1,041.00
324.	PFBSLLNC2	Slaughtering Operations (Large Animal) NC II	946.00
325.	PFBSLSNC2	Slaughtering Operations (Swine) NC II	949.00
326.	SOCBRBNC2	Barbering NC II	938.00
327.	SOCBCNNC2M	Beauty Care (Nail Care) Services NC II	876.00
328.	SOCBCNNC3	Beauty Care (Nail Enhancement Technology) Services NC III	967.00
329.	SOCBECNC2M	Beauty Care (Skin Care) Services NC II	1,410.00
330.	SOCBECNC2S	Beauty Care NC II (Superseded)	600.00
331.	SOCBECNC3S	Beauty Care NC III (Superseded)	600.00
332.	SOCBCNNC2S	Beauty Care Services (Nail Care) NC II (Superseded)	500.00
333.	SOCBCNNC3S	Beauty Care Services (Nail Care) NC III (Superseded)	500.00
334.	SOCBKPNC3	Bookkeeping NC III	841.00
335.	SOCDOWNC2M-F	Domestic Work NC II	None
336.	SOCDOWNC2S-E	Domestic Work NC II (Superseded)	1,347.00
337.	SOCDOWNC2S-F	Domestic Work NC II (Superseded)	1,347.00
338.	SOCDOWNC2S	Domestic Work NC II (Superseded)	635.00
339.	SOCHDRNC2S	Hairdressing NC II (Superseded)	None
340.	SOCHDRNC3M	Hairdressing NC III	1,019.00
341.	SOCHDRNC3S-E	Hairdressing NC III (Superseded)	500.00
342.	SOCLGSNC2	Lifeguard Services NC II	1,029.00
343.	SOCLGSNC3	Lifeguard Services NC III	1,058.00
344.	SOCMICNC2	Microfinance Technology NC II	975.00
345.	SOCRESNC2	Real Estate Services NC II	789.00
346.	SOCSESNC1	Security Services NC I	813.00
347.	SOCSESNC2	Security Services NC II	826.00
348.	SOCEDML4	Cooperative Development and Management Level IV	None
349.	SOCFCDL2	Facility Cleaning and Disinfecting Level II	None
350.	TRSBRTNC2	Barista NC II	1,295.00
351.	TRSBARNC2-E	Bartending NC II	1,399.00
352.	TRSBARNC2-F	Bartending NC II	1,399.00
353.	TRSBPPNC2S	Bread and Pastry Production NC II (Superseded)	1,720.00
354.	TRSCOKNC3S	Commercial Cooking NC III (Superseded)	500.00



355.	TRSCOKNC4S	Commercial Cooking NC IV (Superseded)	500.00
356.	TRSCOKNC2	Cookery NC II	1,907.00
357.	TRSEVMNC3M	Events Management Services NC III	None0
358.	TRSEVMNC3S	Events Management Services NC III (Superseded)	905.00
359.	TRSFBSNC2	Food and Beverage Services NC II	882.00
360.	TRSFBSNC3M	Food and Beverage Services NC III	1,078.00
361.	TRSFBSNC3S	Food and Beverage Services NC III (Superseded)	500.00
362.	TRSFBSNC4	Food and Beverage Services NC IV	915.00
363.	TRSFOSNC2S	Front Office Services NC II (Superseded)	907.00
364.	TRSFOSNC3	Front Office Services NC III	859.00
365.	TRSFOSNC4	Front Office Services NC IV	838.00
366.	TRSHSKNC2	Housekeeping NC II	1,108.00
367.	TRSHSKNC3M	Housekeeping NC III	834.00
368.	TRSHSKNC3S	Housekeeping NC III (Superseded)	500.00
369.	TRSHSKNC4S	Housekeeping NC IV (Superseded)	500.00
370.	TRSLOGNC2	Local Guiding Services NC II	1,327.00
371.	TRSTGSNC3	Tour Guiding Services NC III	None
372.	TRSTOPNC2	Tour Packaging (FIT AD HOC DOMESTIC) Services NC II	891.00
373.	TRSTPSNC2	Tourism Promotion Services NC II	870.00
374.	TRSTVSNC2M	Travel Services NC II	921.00
375.	TRSTVSNC2S	Travel Services NC II (Superseded)	500.00
376.	TRSBPDL4	Beverage Products Development Level IV	None
377.	TVETRML1	Trainers Methodology Level I (Trainer/Assessor)	3,323.00
378.	TVETRML2-E	Trainers Methodology Level II (Training Designer/Developer)	9,736.00
379.	TRML2CC1	Conduct Training-Needs Analysis (Leading to Trainers Methodology Level II)	1,658.00
380.	TRML2CC2	Develop Training Curriculum (Leading to Trainers Methodology Level II)	1,601.00
381.	TRML2CC3	Develop Learning Materials (Leading to Trainers Methodology Level II)	1,600.00
382.	TRML2CC4	Develop Learning Materials for e-Learning (Leading to Trainers Methodology Level II)	1,601.00
383.	TRML2CC5	Develop Assessment Tools (Leading to Trainers Methodology Level II)	1,601.00
384.	TRML2CC6	Design and Develop Maintenance System for Training Facilities (Leading to Trainers Methodology Level II)	1,675.00
385.	TRML2ELE1	Facilitate Development of Competency Standards (Leading to Trainers Methodology Level II)	None
386.	TVETFELS	Facilitate E-Learning Services	None



387.	UTLEPDNC2	Electric Power Distribution Line Construction NC II	2,731.00
388.	UTLEPDNC3	Electric Power Distribution Operation and Maintenance NC III	2,717.00
389.	UTLEPDNC4	Electric Power Distribution Operation and Maintenance NC IV	903.00
390.	UTL DLCNC2S	Line Construction (Electric Power Distribution) NC II (Superseded)	500.00
391.	UTLTXLNC2M	Transmission Line Installation and Maintenance NC II	1,950.00
392.	UTLTXLNC2S	Transmission Line Installation and Maintenance NC II (Superseded)	500.00
393.	UTLTXLNC3	Transmission Line Installation and Maintenance NC III	1,910.00
394.	UTLTXLNC3S	Transmission Line Installation and Maintenance NC III (Superseded)	500.00
395.	VSAILUNC2	Illustration NC II	1,023.00
396.	VSAPHONC2	Photography NC II	960.00
397.	WRTCSRNC2-E	Customer Services NC II	3,520.00

**Note:*

A - Assessment fees with rental cost for the use of equipment during the conduct of assessment

B - Assessment fees without rental cost for the use of equipment during the conduct of assessment

C - Corn is being used during the assessment

D - Rice is being used during the assessment

E - Inclusive of Electives

F - Exclusive of Electives

EBET (TWSP and TTSP)

1.	AFFACPNC1	Agricultural Crops Production NC I	3,377.00
2.	AFFACPNC2	Agricultural Crops Production NC II	995.00
3.	AFFACPNC3-F	Agricultural Crops Production NC III	8,097.00
4.	AFFAGENC2	Agroentrepreneurship NC II	854.00
5.	AFFAAGEC3	Agroentrepreneurship NC III	853.00
6.	AFFACPNC4	Agroentrepreneurship NC IV	853.00
7.	AFFAHCNC3	Animal Health Care and Management NC III	3,378.00
8.	AFFAPPNC2-F	Animal Production (Poultry-Chicken) NC II	897.00
9.	AFFAPRNC2	Animal Production (Ruminants) NC II	1,629.00
10.	AFFAPSNC2	Animal Production (Swine) NC II	2,015.00
11.	AFFAQNC2S	Aquaculture NC II (Superseded)	350.00
12.	AFFAIRNC2-E	Artificial Insemination (Large Ruminants) NC II	828.00
13.	AFFAISNC2-E	Artificial Insemination (Swine) NC II	833.00
14.	AFFBPNC2	Bamboo Production NC II	1,109.00
15.	AFFDMSNC3	Drying and Milling Plant Servicing NC III	3,092.00
16.	AFFFSCNC1	Fish Capture NC I	847.00
17.	AFFFSCNC2	Fish Capture NC II	847.00
18.	AFFFGRNC3	Fishing Gear Repair and Maintenance NC III	870.00
19.	AFFFWONC1	Fishport/Wharf Operation NC I	1,367.00
20.	AFFGRPNC2-C	Grains Production NC II	939.00
21.	AFFGRPNC2-D	Grains Production NC II	944.00



22.	AFFHTCNC3	Horticulture NC III	827.00
23.	AFFLIMNC2	Landscape Installation and Maintenance (Softscape) NC II	1,111.00
24.	AFFMLONC2	Milking Operation NC II	1,387.00
25.	AFFOAPNC2-E	Organic Agriculture Production NC II	979.00
26.	AFFOAPNC2-F	Organic Agriculture Production NC II	979.00
27.	AFFPMVNC2	Pest Management (Vegetables) NC II	1,177.00
28.	AFFRMONC2	Rice Machinery Operations NC II	1,323.00
29.	AFFRPCNC2	Rubber Processing NC II	1,115.00
30.	AFFRPTNC2M	Rubber Production NC II	1,645.00
31.	AFFRPTNC2S	Rubber Production NC II (Superseded)	500.00
32.	AFFSWPNC2	Seaweed Production NC II	1,035.00
33.	AFFSCPNC2	Sugarcane Production NC II	2,947.00
34.	AFFBMAP	Bag Making (Abaca/Piña)	None
35.	AFFBBWL2	Bamboo Weaving Level II	None
36.	AFFCPP	Cacao Production and Processing	None
37.	AFFCPRL2	Coffee Production Level II	None
38.	AFFCORP	Corn Production	None
39.	AFFDAGC	Digital Agriculture Course	None
40.	AFFELFP	Edible Landscaping with Farm Branding	None
41.	AFFMPRL2	Mango Production Level II	None
42.	AFFOPPR	Oil Palm Production	None
43.	AFFOACP	Organic Arabica Coffee Production	None
44.	AFFORPR	Organic Rice Production	None
45.	AFFOMPFB	Oyster Mushroom Production with Farm Branding	None
46.	AFFPANM	Pest and Nutrient Management	None
47.	ALTABPNC1	Automotive Body Painting/Finishing NC I	1,128.00
48.	ALTABPNC3	Automotive Body Painting/Finishing NC III	1,128.00
49.	ALTABRNC2	Automotive Body Repairing NC II	1,036.00
50.	ALTAEANC2	Automotive Electrical Assembly NC II	1,073.00
51.	ALTAEANC3	Automotive Electrical Assembly NC III	500.00
52.	ALTAMANC2	Automotive Mechanical Assembly NC II	1,068.00
53.	ALTAMANC3	Automotive Mechanical Assembly NC III	500.00
54.	ALTATPNC2	Automotive Painting NC II	1,581.00
55.	ALTATSNC1M	Automotive Servicing NC I	1,141.00
56.	ALTATSNC1S	Automotive Servicing NC I (Superseded)	450.00
57.	ALTASCNC2M	Automotive Servicing (Chassis Repair) NC II	1,328.00
58.	ALTASLNC2M	Automotive Servicing (Electrical Repair) NC II	1,421.00
59.	ALTASNNC2M	Automotive Servicing (Engine Repair) NC II	1,300.00



60.	ALTATSNC2S	Automotive Servicing NC II (Superseded)	300.00
61.	ALTATSNC3-E	Automotive Servicing NC III	1,237.00
62.	ALTATSNC4	Automotive Servicing NC IV	1,017.00
63.	ALTWHANC2	Automotive Wiring Harness Assembly NC II	1,059.00
64.	ALTDRANC3-A	Driving (Articulated Vehicle) NC III	2,856.00
65.	ALTDRANC3-B	Driving (Articulated Vehicle) NC III	1,239.00
66.	ALTDRBNC3-A	Driving (Passenger Bus/Straight Truck) NC III	2,164.00
67.	ALTDRBNC3-B	Driving (Passenger Bus/Straight Truck) NC III	1,163.00
68.	ALTDRVNC2-A	Driving NC II	1,034.00
69.	ALTDRVNC2-B	Driving NC II	819.00
70.	ALTMSENC2	Motorcycle/Small Engine Servicing NC II	1,491.00
71.	ALTPMONC2	Painting Machine Operation NC II	1,213.00
72.	ALTPLONC2	Plastic Machine Operation NC II	935.00
73.	ALTPLONC3	Plastic Machine Operation NC III	500.00
74.	ALTTAMNC2	Tinsmithing (Automotive Manufacturing) NC II	1,225.00
75.	CONCARNC2M	Carpentry NC II	1,539.00
76.	CONROCNC2S	Carpentry NC II (Superseded)	600.00
77.	CONCARNC3M	Carpentry NC III	1,424.00
78.	CONFICNC3S	Carpentry NC III (Superseded)	400.00
79.	CONCOPNC2	Construction Painting NC II	1,156.00
80.	CONCOPNC3	Construction Painting NC III	1,096.00
81.	CONARTNC2-A	Heavy Equipment Operation (Articulated Off-Highway Dump Truck) NC II	4,710.00
82.	CONARTNC2-B	Heavy Equipment Operation (Articulated Off-Highway Dump Truck) NC II	760.00
83.	CONBLONC2-A	Heavy Equipment Operation (Backhoe Loader) NC II	2,537.00
84.	CONBLONC2-B	Heavy Equipment Operation (Backhoe Loader) NC II	760.00
85.	CONBULNC2-A	Heavy Equipment Operation (Bulldozer) NC II	3,779.00
86.	CONBULNC2-B	Heavy Equipment Operation (Bulldozer) NC II	760.00
87.	CONCPONC2-A	Heavy Equipment Operation (Concrete Pump) NC II	3,364.00
88.	CONCPONC2-B	Heavy Equipment Operation (Concrete Pump) NC II	760.00
89.	CONCSONC2-A	Heavy Equipment Operation (Container Stacker) NC II	2,534.00
90.	CONCSONC2-B	Heavy Equipment Operation (Container Stacker) NC II	760.00
91.	CONCCONC2S	Heavy Equipment Operation (Crawler Crane) NC II (Superseded)	500.00
92.	CONCRANC3M-A	Heavy Equipment Operation (Crawler Crane) NC III	3,208.00
93.	CONCRANC3M-B	Heavy Equipment Operation (Crawler Crane) NC III	760.00
94.	CONFORNC2M-	Heavy Equipment Operation (Forklift) NC II	1,473.00

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95.	CONFORNC2M-B	Heavy Equipment Operation (Forklift) NC II	760.00
96.	CONFORNC2S	Heavy Equipment Operation (Forklift) NC II (Superseded)	500.00
97.	CONGCONC2S	Heavy Equipment Operation (Gantry Crane) NC II (Superseded)	500.00
98.	CONOGCNC3M-A	Heavy Equipment Operation (Overhead and Gantry Crane) NC III	1,602.00
99.	CONOGCNC3M-B	Heavy Equipment Operation (Overhead and Gantry Crane) NC III	760.00
100.	CONHEONC2M-A	Heavy Equipment Operation (Hydraulic Excavator) NC II	3,392.00
101.	CONHEONC2M-B	Heavy Equipment Operation (Hydraulic Excavator) NC II	760.00
102.	CONHEONC2S	Heavy Equipment Operation (Hydraulic Excavator) NC II (Superseded)	500.00
103.	CONMGONC2-A	Heavy Equipment Operation (Motor Grader) NC II	3,227.00
104.	CONMGONC2-B	Heavy Equipment Operation (Motor Grader) NC II	760.00
105.	CONPAVNC2-A	Heavy Equipment Operation (Paver) NC II	2,204.00
106.	CONPAVNC2-B	Heavy Equipment Operation (Paver) NC II	760.00
107.	CONRIGNC2-A	Heavy Equipment Operation (Rigid Off-Highway Dump Truck) NC II	6,645.00
108.	CONRIGNC2-B	Heavy Equipment Operation (Rigid Off-Highway Dump Truck) NC II	760.00
109.	CONROHNC2-A	Heavy Equipment Operation (Rigid On-Highway Dump Truck) NC II	2,013.00
110.	CONROHNC2-B	Heavy Equipment Operation (Rigid On-Highway Dump Truck) NC II	760.00
111.	CONROHNC2S	Heavy Equipment Operation (Rigid On-Highway Dump Truck) NC II (Superseded)	500.00
112.	CONRRONC2-A	Heavy Equipment Operation (Road Roller) NC II	3,154.00
113.	CONRRONC2-B	Heavy Equipment Operation (Road Roller) NC II	760.00
114.	CONRTCNC2S	Heavy Equipment Operation (Rough Terrain Crane) NC II (Superseded)	500.00
115.	CONRTCNC3M-A	Heavy Equipment Operation (Rough Terrain Crane) NC III	2,312.00
116.	CONRTCNC3M-B	Heavy Equipment Operation (Rough Terrain Crane) NC III	760.00
117.	CONSCRNC1-A	Heavy Equipment Operation (Screed) NC I	2,204.00
118.	CONSCRNC1-B	Heavy Equipment Operation (Screed) NC I	760.00
119.	CONTCNC2S	Heavy Equipment Operation (Tower Crane) NC II (Superseded)	500.00
120.	CONTMONC2-A	Heavy Equipment Operation (Transit Mixer) NC II	2,576.00
121.	CONTMONC2-B	Heavy Equipment Operation (Transit Mixer) NC II	760.00
122.	CONTCNC2S	Heavy Equipment Operation (Truck Mounted Crane) NC II (Superseded)	500.00



123.	CONWLONC2-A	Heavy Equipment Operation (Wheel Loader) NC II	3,511.00
124.	CONWLONC2-B	Heavy Equipment Operation (Wheel Loader) NC II	760.00
125.	CONHEMNC2-A	Heavy Equipment Servicing (Mechanical) NC II	1,943.00
126.	CONHEMNC2-B	Heavy Equipment Servicing (Mechanical) NC II	760.00
127.	CONMASNC1M	Masonry NC I	1,153.00
128.	CONMASNC1S	Masonry NC I (Superseded)	1,100.00
129.	CONMASNC2M	Masonry NC II	1,535.00
130.	CONMASNC2S	Masonry NC II (Superseded)	500.00
131.	CONMASNC3M	Masonry NC III	1,410.00
132.	CONMASNC3S	Masonry NC III (Superseded)	500.00
133.	CONPIPNC2M	Pipefitting (Metallic) NC II	1,427.00
134.	CONPIPNC2S	Pipefitting NC II (Superseded)	500.00
135.	CONPLMNC1	Plumbing NC I	1,609.00
136.	CONPLMNC2	Plumbing NC II	1,888.00
137.	CONPLMNC3	Plumbing NC III	2,051.00
138.	CONPVDNC3	PV System Design NC III	927.00
139.	CONPVINC2	PV Systems Installation NC II	927.00
140.	CONPVSNC3	PV Systems Servicing NC III	927.00
141.	CONRSWNC2S	Reinforcing Steel Works NC II	1,006.00
142.	CONRGGNC1	Rigging NC I	2,144.00
143.	CONSCANC2S	Scaffold Erection NC II (Superseded)	500.00
144.	CONSCANC2M	Scaffolding Works NC II (Supported Type Scaffold)	1,276.00
145.	CONSSWNC2-F	Structural Erection NC II	500.00
146.	CONTECNC2	Technical Drafting NC II	1,046.00
147.	CONTILNC2M	Tile Setting NC II	1,415.00
148.	CONTILNC2S	Tile Setting NC II (Superseded)	500.00
149.	CONCSSL4	Construction Site Supervision Level IV	None
150.	CONCTSL4	Construction Trade Supervision Level IV	None
151.	CREHWUNC2	Handloom Weaving (Upright) NC II	1,298.00
152.	ELCBESNCII	Biomedical Equipment Servicing NC II	350.00
153.	ELCCSSNC2	Computer Systems Servicing NC II	1,049.00
154.	ELCCESNC3	Consumer Electronics Servicing NC III	974.00
155.	ELCCESNC4	Consumer Electronics Servicing NC IV	400.00
156.	ELCEIMNC2	Electrical Installation and Maintenance NC II	1,849.00
157.	ELCEIMNC3	Electrical Installation and Maintenance NC III	1,896.00
158.	ELCEIMNC4	Electrical Installation and Maintenance NC IV	500.00
159.	ELCEPANC2	Electronic Products Assembly and Servicing NC II	1,089.00
160.	ELCICSNC2S	Instrumentation and Control Servicing NC II (Superseded)	1,088.00
161.	ELCICSNC3S	Instrumentation and Control Servicing NC III (Superseded)	1,106.00



162.	ELCICSNC4S	Instrumentation and Control Servicing NC IV (Superseded)	1,431.00
163.	ELCMECNC2	Mechatronics Servicing NC II	1,301.00
164.	ELCMECNC3	Mechatronics Servicing NC III	1,504.00
165.	ELCMECNC4	Mechatronics Servicing NC IV	2,141.00
166.	ELCMPSNC3	Mobile Phones and Handheld Gadgets Servicing NC III	867.00
167.	ELCSBONC2	Semiconductor Back-End Operation NC II	852.00
168.	ELCSFONC2	Semiconductor Front-of-Line Operation NC II	877.00
169.	ELCEASNPL	Assembly of Solar Nightlight and Post Lamp	None
170.	ELCEPLBEOL1	Electronics Production Line - Back End Operation Level 1	None
171.	ELCEPLSMTL1	Electronics Production Line - SMT Operation Level 1	None
172.	FURFINNC2	Furniture Making (Finishing) NC II	985.00
173.	GRMDRMNC2	Dressmaking NC II	1,348.00
174.	GRMFADNC3	Fashion Design (Apparel) NC III	1,095.00
175.	GRMTLRNC2	Tailoring NC II	1,684.00
176.	GRMISMO	Industrial Sewing Machine Operation	None
177.	HVCADSNC2	Air Duct Servicing NC II	1,007.00
178.	HVCCACNC3M	Commercial Air-conditioning Installation and Servicing NC III	1,441.00
179.	HVCCRENC3M	Commercial Refrigeration Installation and Servicing NC III	1,478.00
180.	HVCIPRNC3	Ice Plant Refrigeration Servicing NC III	1,023.00
181.	HVCMACNC2	Land-Based Transport Mobile Air-conditioning (MAC) Servicing NC II	993.00
182.	HVCTRSNC2	Land-based Transport Refrigeration Servicing NC II	1,112.00
183.	HVCDRANC2M	RAC Servicing (DomRAC) NC II	1,222.00
184.	HVCWACNC2S	RAC Servicing (DomRAC) NC II (Superseded)	500.00
185.	HVCPCRNC3S	RAC Servicing (PACU-CRE) NC III (Superseded)	500.00
186.	HVCTACNC2S	Transport RAC Servicing NC II (Superseded)	750.00
187.	HHCBHSNC2	Barangay Health Services NC II	935.00
188.	HHCBHSNC2S	Barangay Health Services NC II (Superseded)	400.00
189.	HHCCGCNC2M	Caregiving (Clients with Special Needs) NC II	1,481.00
190.	HHCCGENC2M	Caregiving (Elderly) NC II	1,620.00
191.	HHCCGGNC2M	Caregiving (Grade Schooler to Adolescent) NC II	1,268.00
192.	HHCCGNNC2M	Caregiving (Newborn to Pre-Schooler) NC II	1,358.00
193.	HHCCGVNC2S	Caregiving NC II (Superseded)	1,265.00
194.	HHCCNSNC2	Community Nutrition Services NC II	1,424.00
195.	HHCDHYL4S	Dental Hygiene Level IV (Superseded)	None
196.	HHCDSFNC2	Dental Laboratory Technology Services (Fixed Dentures/Restorations) NC II	2,775.00
197.	HHCDSRNC2	Dental Laboratory Technology Services (Removable Dentures/Appliances) NC II	3,736.00
198.	HHCDLTNC1	Dental Laboratory Technology Services NC I	938.00



199.	HHCDTKNC4	Dental Technology NC IV	None
200.	HHCEMSNC2	Emergency Medical Services NC II	991.00
201.	HHCEMSNC3	Emergency Medical Services NC III	1,864.00
202.	HHCHCSNC2	Health Care Services NC II	878.00
203.	HHCHILNC2	Hilot (Wellness Massage) NC II	1,231.00
204.	HHCMATNC2	Massage Therapy NC II	814.00
205.	HHCOLSNC2	Ophthalmic Lens Services NC II	898.00
206.	HHCPHANC3	Pharmacy Services NC III	1,243.00
207.	HHBIDMSL2	Barangay Infectious Disease Management Services Level II	None
208.	HHCTL2	Contact Tracing Level II	None
209.	ICT2DANC3M	2D Animation NC III	978.00
210.	ICT2DANC3S	2D Animation NC III (Superseded)	500.00
211.	ICT2GANC3	2D Game Art Development NC III	1,120.00
212.	ICT3DANC3M	3D Animation NC III	2,078.00
213.	ICT3DANC3S	3D Animation NC III (Superseded)	500.00
214.	ICT3GANC3	3D Game Art Development NC III	1,120.00
215.	ICTANMNC2M	Animation NC II	1,200.00
216.	ICTANMNC2S	Animation NC II (Superseded)	500.00
217.	ICTBBINC2	Broadband Installation (Fixed Wireless Systems) NC II	1,041.00
218.	ICTCTVNC2	Cable TV Installation NC II	981.00
219.	ICTCTVNC3	Cable TV Operation and Maintenance NC III	1,027.00
220.	ICTCCSNC2	Contact Center Services NC II	None
221.	ICTGPRNC3	Game Programming NC III	1,114.00
222.	ICTMDTNC2	Medical Transcription NC II	969.00
223.	ICTPRNNC3	Programming (.Net Technology) NC III	None
224.	ICTPRJNC3M	Programming (Java) NC III	None
225.	ICTPRJNC3S	Programming (Java) NC III (Superseded)	None
226.	ICTPRONC3	Programming (Oracle Database) NC III	None
227.	ICTTCCNC2	Telecom OSP and Subscriber Line Installation (Copper Cable/POTS and DSL) NC II	1,144.00
228.	ICTTFONC2	Telecom OSP Installation (Fiber Optic Cable) NC II	1,144.00
229.	ICTVGDNC3M	Visual Graphic Design NC III	932.00
230.	ICTVGDNC3S	Visual Graphic Design NC III (Superseded)	500.00
231.	ICTWBDNC3	Web Development NC III	968.00
232.	ICTCESDRPG	Career Entry Course for Software Developers – RPG Level I	None
233.	ICTCESDLSC	Career Entry Course for Software Developers - Legacy System/Cobol Level II	None
234.	ICTCSIHL1	Computer Security Incident Handling Level I	None
235.	ICTCCSML3	Content Creation (Social Media) Level III	None

236.	ICTCWD	Creative Web Design	None
237.	ICTCTML1	Cyber Threat Monitoring Level I	None
238.	ICTDAL3	Data Analytics Level III	None
239.	ICTWD	Web Development	None
240.	LACELA1	English Language - A1 Level	None
241.	LACILA1	Italian Language - A1 Level	None
242.	LACSLA1	Spanish Language - A1 Level	None
243.	LACGLA1	German Language - A1 Level	None
244.	LACFRLA1	French Language - A1 Level	None
245.	LACPLA1	Portuguese Language - A1 Level	None
246.	LACMCLA1	Mandarin Chinese Language - A1 Level	None
247.	LACTMLA1	Taiwanese Mandarin Language - A1 Level	None
248.	LACKLA1	Korean Language - A1 Level	None
249.	LACJLA1	Japanese Language - A1 Level	None
250.	LACALA1	Arabic Language - A1 Level	None
251.	LACBLA1	Bahasa Language - A1 Level	None
252.	LACFILA1	Filipino Language - A1 Level	None
253.	LACELA2	English Language - A2 Level	None
254.	LACILA2	Italian Language - A2 Level	None
255.	LACSLA2	Spanish Language - A2 Level	None
256.	LACGLA2	German Language - A2 Level	None
257.	LACFRLA2	French Language - A2 Level	None
258.	LACPLA2	Portuguese Language - A2 Level	None
259.	LACMCLA2	Mandarin Chinese Language - A2 Level	None
260.	LACTMLA2	Taiwanese Mandarin Language - A2 Level	None
261.	LACKLA2	Korean Language - A2 Level	None
262.	LACJLA2	Japanese Language - A2 Level	None
263.	LACALA2	Arabic Language - A2 Level	None
264.	LACBLA2	Bahasa Language - A2 Level	None
265.	LACFILA2	Filipino Language - A2 Level	None
266.	LACELB1	English Language - B1 Level	None
267.	LACILB1	Italian Language - B1 Level	None
268.	LACSLB1	Spanish Language - B1 Level	None
269.	LACGLB1	German Language - B1 Level	None
270.	LACFRLB1	French Language - B1 Level	None
271.	LACPLB1	Portuguese Language - B1 Level	None
272.	LACMCLB1	Mandarin Chinese Language - B1 Level	None
273.	LACTMLB1	Taiwanese Mandarin Language - B1 Level	None
274.	LACKLB1	Korean Language - B1 Level	None



275.	LACJLB1	Japanese Language - B1 Level	None
276.	LACALB1	Arabic Language - B1 Level	None
277.	LACBLB1	Bahasa Language - B1 Level	None
278.	LACFILB1	Filipino Language - B1 Level	None
279.	LACALSGC	Arabic Language and Saudi/Gulf Culture	None
280.	LACELOEN	English Language and other English NTRs	None
281.	LACGLAC	German Language and Culture	None
282.	LACILAC	Italian Language and Culture	None
283.	LACJLAC150	Japanese Language and Culture (150 hours)	None
284.	LACJLAC300	Japanese Language And Culture (300 hours)	None
285.	LACKLAC	Korean Language and Culture	None
286.	LACMCLC	Mandarin Chinese Language and Culture	None
287.	LACSFDV	Spanish for Different Vocations	None
288.	MTMSCSNC1	Ship's Catering Services NC I	1,293.00
289.	MTMSCCNC3	Ships' Catering NC III (Ships' Cooks)	2,217.00
290.	MEECCONC3	CAD/CAM Operation NC III	1,337.00
291.	MEECLONC2	CNC Lathe Machine Operation NC II	1,385.00
292.	MEECLONC3	CNC Lathe Machine Operation NC III	1,385.00
293.	MEECMONC2	CNC Milling Machine Operation NC II	1,385.00
294.	MEECMONC3	CNC Milling Machine Operation NC III	1,385.00
295.	MEEFCWNC1	Flux-Cored Arc Welding (FCAW) NC I	1,079.00
296.	MEEFCWNC2	Flux-Cored Arc Welding (FCAW) NC II	3,353.00
297.	MEEFCWNC3	Flux-Cored Arc Welding (FCAW) NC III	1,054.00
298.	MEEMIGNC1	Gas Metal Arc Welding (GMAW) NC I	1,066.00
299.	MEEMIGNC2	Gas Metal Arc Welding (GMAW) NC II	3,361.00
300.	MEEMIGNC3	Gas Metal Arc Welding (GMAW) NC III	1,065.00
301.	MEETIGNC2	Gas Tungsten Arc Welding (GTAW) NC II	2,126.00
302.	MEETIGNC4	Gas Tungsten Arc Welding (GTAW) NC IV	500.00
303.	MEEGSWNC1	Gas Welding NC I	1,066.00
304.	MEEGSWNC2	Gas Welding NC II	1,050.00
305.	MEEMCGNC1M	Machining NC I	2,252.00
306.	MEEMCGNC1S	Machining NC I (Superseded)	500.00
307.	MEEMCGNC2	Machining NC II	1,285.00
308.	MEEMCGNC3	Machining NC III	1,301.00
309.	MEEDFTNC1	Mechanical Drafting NC I	1,068.00
310.	MEEPMMNC1	Plant Maintenance NC I	1,293.00
311.	MEEPMONC1	Press Machine Operation NC I	1,293.00
312.	MEEEAWNC1S	Shielded Metal Arc Welding (SMAW) NC I (Superseded)	2,234.00



313.	MEEEAWNC2S	Shielded Metal Arc Welding (SMAW) NC II (Superseded)	2,697.00
314.	MEEEAWNC3S	Shielded Metal Arc Welding (SMAW) NC III (Superseded)	3,723.00
315.	MEEEAWNC4S	Shielded Metal Arc Welding (SMAW) NC IV (Superseded)	5,129.00
316.	MEESAWNC1	Submerged Arc Welding (SAW) NC I	1,115.00
317.	MEESAWNC2	Submerged Arc Welding (SAW) NC II	1,137.00
318.	MEETDMNC2	Tool and Die Making NC II	1,167.00
319.	PFBFPPNC2	Fish Products Packaging NC II	1,041.00
320.	PFBFOPNC1	Food Processing NC I	1,506.00
321.	PFBFOPNC2	Food Processing NC II	1,850.00
322.	PFBFOPNC3	Food Processing NC III	1,041.00
323.	PFBFOPNC4	Food Processing NC IV	1,041.00
324.	PFBSLLNC2	Slaughtering Operations (Large Animal) NC II	946.00
325.	PFBSLSNC2	Slaughtering Operations (Swine) NC II	949.00
326.	SOCBRBNC2	Barbering NC II	938.00
327.	SOCBCNNC2M	Beauty Care (Nail Care) Services NC II	876.00
328.	SOCBCNNC3	Beauty Care (Nail Enhancement Technology) Services NC III	967.00
329.	SOCBECNC2M	Beauty Care (Skin Care) Services NC II	1,410.00
330.	SOCBECNC2S	Beauty Care NC II (Superseded)	600.00
331.	SOCBECNC3S	Beauty Care NC III (Superseded)	600.00
332.	SOCBCNNC2S	Beauty Care Services (Nail Care) NC II (Superseded)	500.00
333.	SOCBCNNC3S	Beauty Care Services (Nail Care) NC III (Superseded)	500.00
334.	SOCBKPNC3	Bookkeeping NC III	841.00
335.	SOCDOWNC2M -F	Domestic Work NC II	None
336.	SOCDOWNC2S- E	Domestic Work NC II (Superseded)	1,347.00
337.	SOCDOWNC2S- F	Domestic Work NC II (Superseded)	1,347.00
338.	SOCDOWNC2S	Domestic Work NC II (Superseded)	635.00
339.	SOCHDRNC2S	Hairdressing NC II (Superseded)	
340.	SOCHDRNC3M	Hairdressing NC III	1,019.00
341.	SOCHDRNC3S- E	Hairdressing NC III (Superseded)	500.00
342.	SOCLGSNC2	Lifeguard Services NC II	1,029.00
343.	SOCLGSNC3	Lifeguard Services NC III	1,058.00
344.	SOCMICNC2	Microfinance Technology NC II	975.00
345.	SOCRESNC2	Real Estate Services NC II	789.00
346.	SOCSESNC1	Security Services NC I	813.00
347.	SOCSESNC2	Security Services NC II	826.00



348.	SOCCDML4	Cooperative Development and Management Level IV	None
349.	SOCCFCDL2	Facility Cleaning and Disinfecting Level II	None
350.	TRSBRTNC2	Barista NC II	1,295.00
351.	TRSBARNC2-E	Bartending NC II	1,399.00
352.	TRSBARNC2-F	Bartending NC II	1,399.00
353.	TRSBPPNC2S	Bread and Pastry Production NC II (Superseded)	1,720.00
354.	TRSCOKNC3S	Commercial Cooking NC III (Superseded)	500.00
355.	TRSCOKNC4S	Commercial Cooking NC IV (Superseded)	500.00
356.	TRSCOKNC2	Cookery NC II	1,907.00
357.	TRSEVMNC3M	Events Management Services NC III	None
358.	TRSEVMNC3S	Events Management Services NC III (Superseded)	905.00
359.	TRSFBSNC2	Food and Beverage Services NC II	882.00
360.	TRSFBSNC3M	Food and Beverage Services NC III	1,078.00
361.	TRSFBSNC3S	Food and Beverage Services NC III (Superseded)	500.00
362.	TRSFBSNC4	Food and Beverage Services NC IV	915.00
363.	TRSFOSNC2S	Front Office Services NC II (Superseded)	907.00
364.	TRSFOSNC3	Front Office Services NC III	859.00
365.	TRSFOSNC4	Front Office Services NC IV	838.00
366.	TRSHSKNC2	Housekeeping NC II	1,108.00
367.	TRSHSKNC3M	Housekeeping NC III	834.00
368.	TRSHSKNC3S	Housekeeping NC III (Superseded)	500.00
369.	TRSHSKNC4S	Housekeeping NC IV (Superseded)	500.00
370.	TRSLGNC2	Local Guiding Services NC II	1,327.00
371.	TRSTGSNC3	Tour Guiding Services NC III	None
372.	TRSTOPNC2	Tour Packaging (FIT AD HOC DOMESTIC) Services NC II	891.00
373.	TRSTPSNC2	Tourism Promotion Services NC II	870.00
374.	TRSTVSNC2M	Travel Services NC II	921.00
375.	TRSTVSNC2S	Travel Services NC II (Superseded)	500.00
376.	TRSBPDL4	Beverage Products Development Level IV	None
377.	TVETRML1	Trainers Methodology Level I (Trainer/Assessor)	3,323.00
378.	TVETRML2-E	Trainers Methodology Level II (Training Designer/Developer)	9,736.00
379.	TRML2CC1	Conduct Training-Needs Analysis (Leading to Trainers Methodology Level II)	1,658.00
380.	TRML2CC2	Develop Training Curriculum (Leading to Trainers Methodology Level II)	1,601.00
381.	TRML2CC3	Develop Learning Materials (Leading to Trainers Methodology Level II)	1,600.00
382.	TRML2CC4	Develop Learning Materials for e-Learning (Leading to Trainers Methodology Level II)	1,601.00



383.	TRML2CC5	Develop Assessment Tools (Leading to Trainers Methodology Level II)	1,601.00
384.	TRML2CC6	Design and Develop Maintenance System for Training Facilities (Leading to Trainers Methodology Level II)	1,675.00
385.	TRML2ELE1	Facilitate Development of Competency Standards (Leading to Trainers Methodology Level II)	None
386.	TVETFELS	Facilitate E-Learning Services	None
387.	UTLEPDNC2	Electric Power Distribution Line Construction NC II	2,731.00
388.	UTLEPDNC3	Electric Power Distribution Operation and Maintenance NC III	2,717.00
389.	UTLEPDNC4	Electric Power Distribution Operation and Maintenance NC IV	903.00
390.	UTL DLCNC2S	Line Construction (Electric Power Distribution) NC II (Superseded)	500.00
391.	UTLTXLNC2M	Transmission Line Installation and Maintenance NC II	1,950.00
392.	UTLTXLNC2S	Transmission Line Installation and Maintenance NC II (Superseded)	500.00
393.	UTLTXLNC3	Transmission Line Installation and Maintenance NC III	1,910.00
394.	UTLTXLNC3S	Transmission Line Installation and Maintenance NC III (Superseded)	500.00
395.	VSAILUNC2	Illustration NC II	1,023.00
396.	VSAPHONC2	Photography NC II	960.00
397.	WRTCSRNC2-E	Customer Services NC II	3,520.00

**Note:*

A - Assessment fees with rental cost for the use of equipment during the conduct of assessment

B - Assessment fees without rental cost for the use of equipment during the conduct of assessment

C - Corn is being used during assessment

D - Rice is being used during assessment

E - Inclusive of Electives

F - Exclusive of Electives

STEP			
1.	ACP213CC2	Plant Crops (Leading to Agricultural Crops Production NC II)	844.00
2.	AFFAPPNC2-F	Animal Production (Poultry-Chicken) NC II	897.00
3.	AFFAPSNC2	Animal Production (Swine) NC II	2,015.00
4.	OAP212CC3	Produce Organic Fertilizer (Leading to Organic Agriculture Production NC II)	810.00
5.	OAP212CC4	Produce Organic Concoctions and Extracts (Leading to Organic Agriculture Production NC II)	816.00
6.	OAP212CC5	Raise Organic Hogs (Leading to Organic Agriculture Production NC II)	815.00
7.	OAP212CC6	Raise Organic Small Ruminants (Leading to Organic Agriculture Production NC II)	803.00
8.	ALTATSNC1M	Automotive Servicing NC I	1,141.00
9.	ALTATSNC1S	Automotive Servicing NC I (Superseded)	450.00
10.	ALTDRVNC2-A	Driving NC II	1,034.00
11.	ALTDRVNC2-B	Driving NC II	819.00



12.	MSE215CC1	Service Motorcycle/Small Engine System (Leading to Motorcycle/Small Engine Servicing NC II)	1,199.00
13.	CONCARNC2M	Carpentry NC II	1,539.00
14.	CONROCNC2S	Carpentry NC II (Superseded)	600.00
15.	CONCOPNC2	Construction Painting NC II	1,156.00
16.	CONMASNC1M	Masonry NC I	1,153.00
17.	CONMASNC1S	Masonry NC I (Superseded)	1,100.00
18.	CONMASNC2M	Masonry NC II	1,535.00
19.	CONPLMNC1	Plumbing NC I	1,609.00
20.	CONPVINC2	PV Systems Installation NC II	927.00
21.	CONTILNC2M	Tile Setting NC II	1,415.00
22.	CONTILNC2S	Tile Setting NC II (Superseded)	500.00
23.	ELCEIMNC2	Electrical Installation and Maintenance NC II	1,849.00
24.	EPA213CC1	Assemble Electronic Products (Leading to EPAS NC II)	917.00
25.	EPA213CC2	Service Consumer Electronic Products and Systems (Leading to EPAS NC II)	881.00
26.	GRMDRMNC2	Dressmaking NC II	1,348.00
27.	MEEEAWNC1S	Shielded Metal Arc Welding (SMAW) NC I (Superseded)	2,234.00
28.	MEEEAWNC2S	Shielded Metal Arc Welding (SMAW) NC II (Superseded)	2,697.00
29.	FOP215CC2	Process Food by Fermentation and Pickling (Leading to Food Processing NC II)	1,180.00
30.	TRSBPPNC2S	Bread and Pastry Production NC II (Superseded)	1,720.00
31.	TRSCOKNC2	Cookery NC II	1,907.00
32.	COK214CC1	Prepare and Cook Hot Meals (Leading to Cookery NC II)	1,907.00
33.	COK214CC2	Prepare Cold Meals (Leading to Cookery NC II)	1,907.00
TWSP-PAFSE			
1.	AFFACPNC1	Agricultural Crops Production NC I	3,377.00
2.	ACP105CC1	Support Horticultural Crop Work (Leading to Agricultural Crops Production NC I)	821.00
3.	ACP105CC2	Support Nursery Work (Leading to Agricultural Crops Production NC I)	837.00
4.	ACP105CC3	Support Agronomic Crop Work (Leading to Agricultural Crops Production NC I)	838.00
5.	AFFACPNC2	Agricultural Crops Production NC II	995.00
6.	ACP213CC2	Plant Crops (Leading to Agricultural Crops Production NC II)	844.00
7.	AFFACPNC3-F	Agricultural Crops Production NC III	8,097.00
8.	ACP306CC1	Prepare Land for Agricultural Crop Production (Leading to Agricultural Crop Production NC III)	817.00
9.	ACP306CC2	Implement Post-Harvest Program (Leading to Agricultural Crops Production NC III)	869.00



10.	ACP306CC3	Implement Plant Nutrition Program (Leading to Agricultural Crops Production NC III)	791.00
11.	ACP306CC4	Control Weeds (Leading to Agricultural Crops Production NC III)	788.00
12.	ACP306CC6	Establish Agronomic Crops (Leading to Agricultural Crops Production NC III)	821.00
13.	ACP306CC7	Undertake Agronomic Crop Maintenance Program (Leading to Agricultural Crops Production NC III)	776.00
14.	ACP306CC8	Undertake Agronomic Crop Harvesting Activities (Leading to Agricultural Crops Production NC III)	865.00
15.	ACP306ELE7	Keep Records for Farm Business (Leading to Agricultural Crops Production NC III)	None
16.	AFFAPPNC2-F	Animal Production (Poultry-Chicken) NC II	897.00
17.	APP213CC1	Maintain Poultry House (Leading to Animal Production (Poultry-Chicken) NC II)	778.00
18.	APP213CC2	Brood and Grow Chicks (Leading to Animal Production (Poultry-Chicken) NC II)	796.00
19.	APP213CC3	Perform Pre-Lay and Lay Activities (Leading to Animal Production (Poultry-Chicken) NC II)	777.00
20.	AFFAPRNC2	Animal Production (Ruminants) NC II	1,629.00
21.	APR213CC1	Maintain Housing, Farm Implements and Surrounding Area (Leading to Animal Production (Ruminants) NC II)	835.00
22.	APR213CC2	Provide Forage (Leading to Animal Production (Ruminants) NC II)	785.00
23.	APR213CC3	Perform Breeding of Ruminants (Leading to Animal Production (Ruminants) NC II)	790.00
24.	APR213CC4	Raise Dairy Animals (Leading to Animal Production (Ruminants) NC II)	822.00
25.	APR213CC5	Raise Meat-Type Animals (Leading to Animal Production (Ruminants) NC II)	829.00
26.	AFFAPSNC2	Animal Production (Swine) NC II	2,015.00
27.	APS213CC1	Handle Breeders (Leading to Animal Production (Swine) NC II)	805.00
28.	AFFAQCNC2S	Aquaculture NC II (Superseded)	350.00
29.	AFFFSCNC1	Fish Capture NC I	847.00
30.	AFFFSCNC2	Fish Capture NC II	847.00
31.	AFFFGRNC3	Fishing Gear Repair and Maintenance NC III	870.00
32.	AFFFWONC1	Fishport/Wharf Operation NC I	1,367.00
33.	AFFHTCNC3	Horticulture NC III	827.00
34.	HTC306CC6	Establish Horticultural Crops (Leading to Horticulture NC III)	827.00
35.	HTC306CC7	Coordinate Horticultural Maintenance Program (Leading to Horticulture NC III)	827.00
36.	HTC306CC8	Coordinate Horticultural Crop Harvesting (Leading to Horticulture NC III)	827.00

		III)	
37.	HTC306CC9	Undertake Field Budding and Grafting (Leading to Horticulture NC III)	827.00
38.	HTC306CC10	Undertake Propagation Activities (Leading to Horticulture NC III)	None
39.	HTC306ELE16	Maintain and Monitor Environmental Work Practices (Leading to Horticulture NC III)	None
40.	AFFLIMNC2	Landscape Installation and Maintenance (Softscape) NC II	1,111.00
41.	AFFOAPNC2-E	Organic Agriculture Production NC II	979.00
42.	AFFOAPNC2-F	Organic Agriculture Production NC II	979.00
43.	OAP212CC1	Raise Organic Chicken (Leading to Organic Agriculture Production NC II)	808.00
44.	OAP212CC2	Produce Organic Vegetables (Leading to Organic Agriculture Production NC II)	814.00
45.	OAP212CC3	Produce Organic Fertilizer (Leading to Organic Agriculture Production NC II)	810.00
46.	OAP212CC4	Produce Organic Concoctions and Extracts (Leading to Organic Agriculture Production NC II)	816.00
47.	OAP212CC5	Raise Organic Hogs (Leading to Organic Agriculture Production NC II)	815.00
48.	OAP212CC6	Raise Organic Small Ruminants (Leading to Organic Agriculture Production NC II)	803.00
49.	AFFPMVNC2	Pest Management (Vegetables) NC II	1,177.00
50.	PMV207CC1	Conduct Field Assessment (Leading to Pest Management (Vegetables) NC II)	1,177.00
51.	PMV207CC2	Apply Bio-Control Measures (Leading to Pest Management (Vegetables) NC II)	1,177.00
52.	PMV207CC3	Apply Cultural Management Strategies (Leading to Pest Management (Vegetables) NC II)	1,177.00
53.	PMV207CC4	Apply Physical Control Measures (Leading to Pest Management (Vegetables) NC II)	None
54.	PMV207CC6	Monitor Results of Control Activities and Provide Feedback (Leading to Pest Management (Vegetables) NC II)	None
55.	AFFRMONC2	Rice Machinery Operations NC II	1,323.00
56.	AFFRPCNC2	Rubber Processing NC II	1,115.00
57.	AFFRPTNC2M	Rubber Production NC II	1,645.00
58.	AFFRPTNC2S	Rubber Production NC II (Superseded)	500.00
59.	AFFCPRL2	Coffee Production Level II	None
60.	AFFCORP	Corn Production	None
61.	AFFELFP	Edible Landscapping with Farm Branding	None
62.	AFFOPPR	Oil Palm Production	None
63.	AFFOACP	Organic Arabica Coffee Production	None



64.	AFFORPR	Organic Rice Production	None
65.	AFFOMPFB	Oyster Mushroom Production with Farm Branding	None
RESP			
1.	AFFAGENC2	Agroentrepreneurship NC II	854.00
2.	AFFAAGEC3	Agroentrepreneurship NC III	853.00
3.	AFFDMSNC3	Drying and Milling Plant Servicing NC III	3,092.00
4.	DMS317CC1	Service Grain Drying Plant Facilities (Leading to Drying and Milling Plant Servicing NC III)	1,025.00
5.	DMS317CC2	Service Rice Milling Plant Facility (Leading to Drying and Milling Plant Servicing NC III)	1,033.00
6.	AFFRMONC2	Rice Machinery Operations NC II	1,323.00
7.	FWO207CC1	Operating Rice Land Preparation Machinery and Equipment (Leading to Rice Machinery Operations NC II)	838.00
8.	RMO207CC2	Operating Rice Crop Establishment Machinery and Equipment (Leading to Rice Machinery Operations NC II)	868.00
9.	RMO207CC3	Operating Rice Crop Care Machinery and Equipment (Leading to Rice Machinery Operations NC II)	898.00
10.	RMO207CC4	Operating Rice Harvesting and Threshing Machinery and Equipment (Leading to Rice Machinery Operations NC II)	820.00
11.	RMO207CC5	Operating Rice Drying Machinery and Equipment (Leading to Rice Machinery Operations NC II)	850.00
12.	RMO207CC6	Operating Rice Mill Machinery and Equipment (Leading to Rice Machinery Operations NC II)	1,070.00
13.	MSE215CC1	Service Motorcycle/Small Engine System (Leading to Motorcycle/Small Engine Servicing NC II)	1,199.00
<i>*Note:</i> <i>E - Inclusive of Electives</i> <i>F - Exclusive of Electives</i>			
CFSP			
1.	AFFACPNC1	Agricultural Crops Production NC I	3,377.00
2.	ACP105CC1	Support Horticultural Crop Work (Leading to Agricultural Crops Production NC I)	821.00
3.	ACP105CC2	Support Nursery Work (Leading to Agricultural Crops Production NC I)	837.00
4.	ACP105CC3	Support Agronomic Crop Work (Leading to Agricultural Crops Production NC I)	838.00
5.	AFFACPNC2	Agricultural Crops Production NC II	995.00
6.	ACP213CC2	Plant Crops (Leading to Agricultural Crops Production NC II)	844.00
7.	AFFACPNC3-F	Agricultural Crops Production NC III	8,097.00
8.	ACP306CC1	Prepare Land for Agricultural Crop Production (Leading to Agricultural	817.00

		Crop Production NC III)	
9.	ACP306CC2	Implement Post-Harvest Program (Leading to Agricultural Crops Production NC III)	869.00
10.	ACP306CC3	Implement Plant Nutrition Program (Leading to Agricultural Crops Production NC III)	791.00
11.	ACP306CC4	Control Weeds (Leading to Agricultural Crops Production NC III)	788.00
12.	ACP306CC6	Establish Agronomic Crops (Leading to Agricultural Crops Production NC III)	821.00
13.	ACP306CC7	Undertake Agronomic Crop Maintenance Program (Leading to Agricultural Crops Production NC III)	776.00
14.	ACP306CC8	Undertake Agronomic Crop Harvesting Activities (Leading to Agricultural Crops Production NC III)	865.00
15.	ACP306ELE7	Keep Records for Farm Business (Leading to Agricultural Crops Production NC III)	None
16.	AFFAGENC2	Agroentrepreneurship NC II	854.00
17.	AFFAPPNC2-F	Animal Production (Poultry-Chicken) NC II	897.00
18.	APP213CC1	Maintain Poultry House (Leading to Animal Production (Poultry-Chicken) NC II)	778.00
19.	APP213CC2	Brood and Grow Chicks (Leading to Animal Production (Poultry-Chicken) NC II)	796.00
20.	APP213CC3	Perform Pre-Lay and Lay Activities (Leading to Animal Production (Poultry-Chicken) NC II)	777.00
21.	AFFAPRNC2	Animal Production (Ruminants) NC II	1,629.00
22.	APR213CC1	Maintain Housing, Farm Implements and Surrounding Area (Leading to Animal Production (Ruminants) NC II)	835.00
23.	APR213CC2	Provide Forage (Leading to Animal Production (Ruminants) NC II)	785.00
24.	APR213CC3	Perform Breeding of Ruminants (Leading to Animal Production (Ruminants) NC II)	790.00
25.	APR213CC4	Raise Dairy Animals (Leading to Animal Production (Ruminants) NC II)	822.00
26.	APR213CC5	Raise Meat-Type Animals (Leading to Animal Production (Ruminants) NC II)	829.00
27.	AFFOAPNC2-E	Organic Agriculture Production NC II	979.00
28.	AFFOAPNC2-F	Organic Agriculture Production NC II	979.00
29.	OAP212CC1	Raise Organic Chicken (Leading to Organic Agriculture Production NC II)	808.00
30.	OAP212CC2	Produce Organic Vegetables (Leading to Organic Agriculture Production NC II)	814.00
31.	OAP212CC3	Produce Organic Fertilizer (Leading to Organic Agriculture Production NC II)	810.00
32.	OAP212CC4	Produce Organic Concoctions and Extracts (Leading to Organic Agriculture Production NC II)	816.00



33.	OAP212CC5	Raise Organic Hogs (Leading to Organic Agriculture Production NC II)	815.00
34.	OAP212CC6	Raise Organic Small Ruminants (Leading to Organic Agriculture Production NC II)	803.00
35.	AFFCPRL2	Coffee Production Level II	None
*Note: E - Inclusive of Electives F - Exclusive of Electives			

2. Application for Scholarship and Enrolment

This service pertains to the enrolment and registration of interested citizens to a certain training program offered by the training center.

Office or Division:	Office of the Administrator/Center Chief		
Classification:	Simple		
Type of Transaction:	G2C - Government to Citizen		
Who may avail:	- High School Graduates; - Working Age Population; - Any citizen who are qualified for a given Training Program		
CHECKLIST OF REQUIREMENTS		WHERE TO SECURE	
1. Duly accomplished Registration Form/Enrolment Form (1 original) (MIS 03-01, ver 2020)		Registrar's Office	
2. Form 137/ ALS Certificate/ Transcript of Records/ Diploma / High school Diploma / equivalent (1 certified true photocopy)		Last School Graduated or Attended / Applicant	
3. NSO/PSA Birth Certificate (1 photocopy)		Philippine Statistic Authority	
4. Marriage Certificate (for married women only) (1 photocopy)		Philippine Statistic Authority	
5. Pictures a.1 x 1 ID picture, (4 pieces)		Applicant	
6. Medical Certificate (1 original)		Government Hospital / Clinic	
7. Barangay Clearance/Police/NBI Clearance (1 original & 1 photocopy)		Barangay Hall/Police District Office/NBI	
8. Personal Accident Insurance		Government / Private Insurance Company	
9. Duly accomplished POWERTEST		Training Institution	



After the Training: 1. Certificate of Completion for OJT/SIL for qualifications that require OJT/SIL or Certificate of Employment for those directly employed.			Company	
CLIENT STEPS	AGENCY ACTIONS	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
1. Inquiries on the trainings available for enrolment	1.1. Provides information on the available trainings and programs	None	5 Minutes	<i>Front Desk Officer/ Information & Referral Officer Administrator Office of the Administrator/ Center Chief</i>
	1.2 Issues Applicant's Information Sheet and Interview Sheet	None	1 minute	<i>Front Desk Officer/ Information & Referral Officer Administrator Office of the Administrator/ Center Chief</i>
2. Fills out and submits Applicant's Information Sheet and Interview Sheet	2.1 Checks completeness of Applicant's Interview Sheet	None	5 Minutes	<i>Trainer Administrator Office of the Administrator</i>
3. Attends interview	3.1 Interviews and assesses applicant	None	15 Minutes	<i>Trainer Administrator Office of the Administrator</i>
4. Takes Qualifying Examination	4.1 Administers qualifying examination	None	1 hour	<i>Testing Officer Administrator Office of the Administrator</i>
5. Accomplishes registration form and receives list of requirements (MIS 03-01, ver 2020)	5.1 Issues registration form and list of requirements	None	10 minutes	<i>Front Desk Officer/ Information & Referral Officer Administrator Office of the Administrator/ Center Chief</i>



6. Submits accomplished registration form and requirements	6.1 Evaluates requirements as to completeness and correctness	None	5 Minutes	<i>Registrar/ Administrator Office of the Administrator/ Center Chief</i>
7. Receives admission slip	7.1. Encodes student's registration to T2MIS and issues admission slip	None	5 Minutes	<i>Registrar Administrator Office of the Administrator/ Center Chief</i>
	TOTAL:	None	1 hour, 46 minutes	

3. Issuance of Certificate of Training

Certificates of Training are issued/released to graduates after their completion of a TESDA registered training program.

Office or Division:	Office of the Administrator/Center Chief			
Classification:	Simple			
Type of Transaction:	G2C - Government to Citizen			
Who may avail:	Graduates of the training program offered by the Training Center			
CHECKLIST OF REQUIREMENTS		WHERE TO SECURE		
1. Duly accomplished Request Form (1 original Copy) 2. Clearance (1 original Copy)		Registrar's Office		
3. Certificate of Completion for OJT/SIL for qualifications that require OJT/SIL or Certificate of Employment for those directly employed. (1 original Copy) (RVI)		Company		
CLIENT STEPS	AGENCY ACTIONS	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE



1. Accomplishes the request form and submits the requirements	1.1. Checks the authenticity and validity of the documents submitted	None	5 Minutes	<i>Registrar Administrator/ Center Chief Office of the Administrator/ Center Chief</i>
	1.2. Verifies/ Checks the name of the graduate in the Master list 2.2. Trainer/VIS checks the authenticity and validity of the documents submitted	None	20 Minutes	<i>Registrar Administrator/ Center Chief Office of the Administrator/ Center Chief</i>
2. Receives Certificate of Training and signs the Training Certificate Record Book	2. Releases Certificate of Training	None	5 Minutes	<i>Registrar Administrator/ Center Chief Office of the Administrator/ Center Chief</i>
	TOTAL:	None	30 Minutes	

4. Replacement of Lost Training Certificate

This service is provided to replace valid but lost Training Certificate of a graduate.

Office or Division:	Office of the Administrator		
Classification:	Simple		
Type of Transaction:	G2C - Government to Citizen		
Who may avail:	Graduates of TESDA Training Centers who have lost his/her training certificate		
CHECKLIST OF REQUIREMENTS		WHERE TO SECURE	
1. Letter of Request (1 original) 2. Duly Notarized Affidavit of Loss (1 original)		Applicant Applicant	



CLIENT STEPS	AGENCY ACTIONS	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
1. Submits documentary requirements	1.1 Checks the completeness and correctness of documents	None	30 Minutes	Registrar Admin. Office
	1.2 Verifies profile of the graduate in the T2MIS	None	30 Minutes	Registrar Admin. Office
	1.3 Prepares, prints and releases the training certificate	None	30 Minutes	Registrar/ Administrator Admin. Office
2. Pays replacement fee	2.1 Receives payment	PHP 100	10 Minutes	Cashier Admin. Office
	2.2 Issues Official Receipt	None	5 Minutes	Cashier Admin. Office
3. Receives re-issued Training Certificate	2.3 Issue Training Certificate	None	5 Minutes	Registrar Admin. Office
	TOTAL:	PHP 100	1 Hour 50 Minutes	

5. Customer Inquiry and Feedback Through Calls

The Agency through its Hotline number receives, facilitates, assesses and provides information and other needs of the customers.

This pertains to the service addressing simple inquiries and feedback from customer calls requesting information through the PACD Training Center.

Office or Division:	Public Assistance and Complaint Desk (PACD) - Training Center
Classification:	Simple
Type of Transaction:	G2C - Government to Citizen G2B - Government to Business G2G - Government to Government
Who may avail:	All
CHECKLIST OF REQUIREMENTS WHERE TO SECURE	



1. Call the Hotline number		Customer/ Client		
CLIENT STEPS	AGENCY ACTIONS	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
1. Call the TESDA Hotline number	1.1 Receives call	None	1 Minute	Customer Service Officer (CSO) Public Assistance and Complaint Desk (PACD) Registrar/ Administrator Training Office
	1.2 Logs Caller's name, location, inquiry in the CCU Client Log Form	None	1 Minute	Customer Service Officer (CSO) Public Assistance and Complaint Desk (PACD) Registrar/ Administrator Training Office
2. Obtains the requested information/assistance	2.1 Provides action for inquiry/ request	None	2 Minutes	Customer Service Officer (CSO) Public Assistance and Complaint Desk (PACD) Registrar/ Administrator Training Office
	TOTAL:	None	4 Minutes	

6. Customer Inquiry and Feedback Through Calls with Concerned Office

This pertains to the service addressing simple inquiries and feedback from customer calls requesting information through the PACD in coordination with the Office/units within the TESDA Training center.

Office or Division:	Public Assistance and Complaint Desk (PACD) - Training Center
Classification:	Simple
Type of Transaction:	G2C - Government to Citizen G2B - Government to Business G2G - Government to Government



Who may avail:		All		
CHECKLIST OF REQUIREMENTS		WHERE TO SECURE		
1. Call the Hotline number		Customer/ Client		
CLIENT STEPS	AGENCY ACTIONS	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
1. Call the TESDA Hotline number	1.1 Receives call	None	1 Minute	Customer Service Officer (CSO) Public Assistance and Complaint Desk (PACD) Registrar/ Administrator Training Office
	1.2 Logs Caller's name, location, inquiry in the Client Log Form	None	1 Minute	Customer Service Officer (CSO) Public Assistance and Complaint Desk (PACD) Registrar/ Administrator Training Office
	1.3 Refers and provide callers with the contact information of the concerned office that will provide the assistance	None	2 Minutes	Customer Service Officer (CSO) Public Assistance and Complaint Desk (PACD) Registrar/ Administrator Training Office
2. Calls and obtains the requested information/assistance from training Center	2.1 Provides information/ requests	None	2 Minutes	Customer Service Officer (CSO) Public Assistance and Complaint Desk (PACD) Registrar/ Administrator Training Office
	TOTAL:	None	6 Minutes	



7. Customer Inquiry and Feedback Through Public Assistance and Complaint Desk

The Agency through its Public Assistance and Complaint Desk (PACD) receives, facilitates, assesses and provides information and other needs of the walk-in customers.

This pertains to the service addressing simple inquiries and feedback from walk-in customers requesting information through the PACD Training Center.

Office or Division:	Public Assistance and Complaint Desk (PACD) - Training Center			
Classification:	Simple			
Type of Transaction:	G2C - Government to Citizen G2B - Government to Business G2G - Government to Government			
Who may avail:	All Walk-in Customers			
CHECKLIST OF REQUIREMENTS		WHERE TO SECURE		
N/A		N/A		
CLIENT STEPS	AGENCY ACTIONS	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
1. Visits TESDA Training Center - Public Assistance and Complaint Desk and fills out the client logbook	1. Receives the client/ customer	None	1 Minute	Customer Service Officer (CSO) Public Assistance and Complaint Desk (PACD) Registrar/ Administrator Training Office
	1.2 Assesses inquiry/request/s	None	3 Minutes	Customer Service Officer (CSO) Public Assistance and Complaint Desk (PACD) Registrar/ Administrator Training Office
2. Obtain the requested information from the CSO PACD	2.1 Addresses/ provides the information on inquiry/ request	None	7 Minutes	Customer Service Officer (CSO) Public Assistance and Complaint Desk (PACD)



				Registrar/ Administrator Training Office
	TOTAL:	None	11 Minutes	

8. Customer Inquiry and Feedback Through Public Assistance and Complaint Desk with Concerned Office

This pertains to the service addressing simple inquiries and feedback from walk-in customers requesting information through the PACD in coordination with the Office/units within the TESDA Training Center.

Office or Division:	Public Assistance and Complaint Desk (PACD) - Training Center			
Classification:	Simple			
Type of Transaction:	G2C - Government to Citizen G2B - Government to Business G2G - Government to Government			
Who may avail:	All Walk-in Customers			
CHECKLIST OF REQUIREMENTS		WHERE TO SECURE		
N/A		N/A		
CLIENT STEPS	AGENCY ACTIONS	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
1. Visits TESDA Training Center - Public Assistance and Complaint Desk and fills out the client logbook	1. Receives the client/ customer	None	1 Minute	Customer Service Officer (CSO) Public Assistance and Complaint Desk (PACD) Registrar/ Administrator Training Office
	1.2 Assesses inquiry/request/s	None	3 Minutes	Customer Service Officer (CSO) Public Assistance and Complaint Desk (PACD) Registrar/ Administrator Training Office



	1.3 Identifies the office/unit where the inquiry/request may be addressed	None	5 Minutes	Customer Service Officer (CSO) Public Assistance and Complaint Desk (PACD) Registrar/ Administrator Training Office
	1.4 Endorses the client/ customer to the Concerned Office/ Focal Person	None	3 Minutes	Customer Service Officer (CSO) Public Assistance and Complaint Desk (PACD) Registrar/ Administrator Training Office
	1.5 Reviews and evaluates the inquiry/request	None	15 Minutes	Focal Person Chief/Head Concerned Office
2. Obtain the requested information from the CSO PACD	2.1 Addresses/ provides the information on inquiry/ request	None	7 Minutes	Chief/ Head of Concerned Office
	TOTAL:	None	34 Minutes	

9. Customer Inquiry and Feedback Through SMS and Electronic Mails

The Agency through its Hotline electronic mail address and SMS number receives, facilitates, assesses and provides information and other needs of the customers.

This pertains to the service addressing simple inquiries and feedback from customer texts and electronic mails requesting information through the PACD

Office or Division:	Public Assistance and Complaint Desk (PACD) - Training Center
Classification:	Simple
Type of Transaction:	G2C - Government to Citizen G2B - Government to Business G2G - Government to Government
Who may avail:	All
CHECKLIST OF REQUIREMENTS WHERE TO SECURE	



1. Message sent thru e-mail (contactcenter@tesda.gov.ph) or SMS (0917-4794-370)		Customer/ Client		
CLIENT STEPS	AGENCY ACTIONS	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
1. Sends email or SMS to TESDA email account and SMS number	1. Accesses the email account/SMS online facility	None	1 Minute	Customer Service Officer (CSO) Public Assistance and Complaint Desk (PACD) Registrar/ Administrator Training Office
2. Obtains the requested information/ assistance from PACD	2. Provides action for simple inquiry/ requests; or	None	5 Minutes	Customer Service Officer (CSO) Public Assistance and Complaint Desk (PACD) Registrar/ Administrator Training Office
	TOTAL:	None	6 Minutes	

10. Customer Inquiry and Feedback Through SMS and Electronic Mails with the Concerned Office

This pertains to the service addressing complex inquiries and feedback from customer texts and electronic mails requesting information through the Contact Center Unit in coordination with the office/Units within the TESDA Central Office.

Office or Division:	Public Assistance and Complaint Desk (PACD) - Training Center
Classification:	Complex
Type of Transaction:	G2C - Government to Citizen G2B - Government to Business G2G - Government to Government
Who may avail:	All
CHECKLIST OF REQUIREMENTS	
WHERE TO SECURE	



1. Message sent thru e-mail (contactcenter@tesda.gov.ph) or SMS (0917-4794-370)		Customer/ Client		
CLIENT STEPS	AGENCY ACTIONS	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
1. Sends email or SMS to TESDA email account and SMS number	1. Accesses the email account/SMS online facility	None	1 Minute	Customer Service Officer (CSO) Public Assistance and Complaint Desk (PACD) Registrar/ Administrator Training Office
	1.2 Prepares the transmittal to the Concerned Office that will provide the assistance information	None	5 Minutes	Customer Service Officer (CSO) Public Assistance and Complaint Desk (PACD) Registrar/ Administrator Training Office
	1.3 Endorsed the transmittal to the Concerned Office/ Focal Person	None	3 Minutes	Customer Service Officer (CSO) Public Assistance and Complaint Desk (PACD) Registrar/ Administrator Training Office
	1.4 Reviews and evaluates the customer inquiry/ request	None	15 Minutes	Focal Person Chief/Head Concerned Office
	1.5 Gathers factual information	None	3 Days	Focal Person Chief/Head Concerned Office
	1.6 Prepared response/letter for the customer/client	None	3 Days	Focal Person Chief/Head Concerned Office



2. Obtains the requested information/ assistance from Concerned Office	2.1 Sends response to the requested information	None	2 Minutes	<i>Focal Person Chief/Head Concerned Office</i>
	TOTAL:	None	6 Days, 26 Minutes	

11. Community-Based Training

Availment of Community-Based Training to all qualified clients.

Office or Division:	TESDA Training Center			
Classification:	Simple			
Type of Transaction:	G2C - Government to Citizen G2G - Government to Government			
Who may avail:	All			
CHECKLIST OF REQUIREMENTS			WHERE TO SECURE	
1. Fully Filled up Application Form (2 Original)			Training Center	
2. 1"x1" ID Picture with white background (4 pieces)			Client	
3. Birth Certificate from PSA (1 photocopy)			Philippine Statistics Authority	
4. Marriage Certificate for Female Applicant , if married (1 photocopy)			Philippine Statistics Authority	
5. Long Folder with Fastener (1 piece)			Client	
CLIENT STEPS	AGENCY ACTIONS	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
1. Inquiries on the Community Based Trainings Available for enrolment	Provide information to clients as to CBT programs available	None	10 Minutes	<i>Training Department Front Desk Officer / Officer of the Day</i> Training Center Office



2. Accomplishes registration form and receives list of requirements	Receives accomplished registration form with the requirements	None	15 Minutes	<i>Training Department / Officer of the Day</i> Training Center Office
3. Receives Admission Slip	3.1 Encodes student's registration to T2MIS and issues admission slip	None	5 Minutes	<i>Community Based Training Focal</i> Training Center Office
	TOTAL	None	30 Minutes	

12. Availment of Scholarship Program

This service pertains to the enrolment and registration of interested citizen to a certain training program offered by the training center

Office or Division:	TTIs
Classification:	Simple
Type of Transaction:	G2C – Government to Citizen
Who may avail:	Filipino Citizen who are qualified for a given Training Program
CHECKLIST OF REQUIREMENTS	WHERE TO SECURE
Accomplished Registration Form (1 original copy)	Training Center
- Diploma/Transcript of Records/Report Card/Certification from the last school attended (1 photocopy) - Birth Certificate from PSA (1 photocopy) - Marriage Certificate for Female Applicant, if Married (1 photocopy) - Medical Certificate (fit to undergo training) (1 original copy) - Personal Accident Insurance 4 pcs – 1"x1" ID Picture with white background	Applicant Philippine Statistics Authority Philippine Statistics Authority Government/Private Hospital/Center Government/Private Insurance Company



Long Folder w/ Fastener (1 piece)		Applicant		
		Applicant		
CLIENT STEPS	AGENCY ACTIONS	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
a. Inquire from the registrar about the training program of interest	Provide information on the training scholarship program	None	3 minutes	Registrar Office of the Registrar
b. If interested for training, take the Power Test Exam	Administer the Power Test Exam	None	145 minutes	Registrar Registrar Office of the Registrar
c. Conduct interview after the Power Test Exam	Interview the applicants	None	20 minutes	Scholarship Focal / TESDA Staffs Office of the Registrar
d. Accept the submitted requirements	Accept/check the requirements submitted by the applicants	None	5 minutes	Registrar Registrar Office of the Registrar
	TOTAL:	None	2 Hours, 53 Minutes	

13. Catering Services

TESDA Women's Center Canteen provides catering services to other government agencies and non-government organizations



Office or Division:	Office of the Administrator/ Center Chief			
Classification:	Simple			
Type of Transaction:	G2G – Government to Government			
Who may avail:	TESDA Offices in the Central Office			
CHECKLIST OF REQUIREMENTS		WHERE TO SECURE		
Duly accomplished Catering Request Form (1 Original Copy)		Canteen Manager		
CLIENT STEPS	AGENCY ACTIONS	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
1. Submits duly accomplished Catering Request Form	1.1 Receives Catering Request Form	None	1 Minute	Canteen Supervisor Center Chief Office of the Administrator/ Center Chief
	1.2 Checks whether the requesting office has unsettled account.	None	2 Minutes	Canteen Supervisor Center Chief Office of the Administrator/ Center Chief
	1.3.a. If with unsettled account, denies the catering request; or 1.3.b. if without, processes catering request.	None	2 Minutes	Canteen Supervisor Center Chief Office of the Administrator/ Center Chief
	1.4. Prepares menu plan and computation of the cost of catering service based on prescribed pricing	None	5 Minutes	Canteen Supervisor Center Chief Office of the Administrator/ Center Chief
2. Receives and agrees to the menu	2.1. Provides the menu plan and	None	5 Minutes	Canteen Supervisor Center Chief

plan and catering service cost	catering service cost			Office of the Administrator/ Center Chief
	2.2. Endorses menu plan to the kitchen staff and service attendants	None	5 Minutes	<i>Canteen Supervisor Center Chief Office of the Administrator/ Center Chief</i>
3. Receives catering services	3.1. Renders catering services	Choice of Food x No. of Pax = Total Cost (Choice of Food + Additional) x No. of Pax = Total Cost <i>*Please refer to the service menu below</i>	5 Minutes	<i>Canteen Supervisor Center Chief Office of the Administrator/ Center Chief</i>
	3.2. Prepares and issues billing statement for catering services rendered	None	1 day	<i>Canteen Supervisor Center Chief</i>
4. Pays the bill	4.1 Receives payment	None	4 Minute	<i>Canteen Supervisor Center Chief</i>
5. Received Official Receipt	4.2 Issues Official Receipt	None	1 Minute	<i>Canteen Supervisor Center Chief</i>
	TOTAL:	Choice of Food x No. of Pax = Total Cost	1 day, 30 Minutes	



		(Choice of Food + Additional) x No. of Pax = Total Cost		
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SERVICE MENU:

A. Plated Services: *(Serve with rice, bottled water & dessert)*

Set of Choices:

Php 200.00 - 1 soup, 1 main course (meat/poultry)
1 side dish (vegetable or salad)

Php 250.00 - 1 soup, 2 main course (meat/poultry)
1 side dish (vegetable or salad)

Php 300.00 - 1 soup, 3 main course (meat/poultry)
1 side dish (vegetable or salad)

B. Buffet Services: *(Serve with rice, bottled water, & dessert)*

Set of Choices:

Php 350.00 - 1 soup, 2 main course (meat/poultry)
1 side dish (vegetable or salad)

Php 450.00 - 1 soup, 2 main course (meat/poultry/seafood)
2 side dish (vegetable or salad), slice fruits

Php 550.00 - 1 soup, 3 main course (meat/poultry/seafood)
2 side dish (vegetable or salad), slice fruits

Php 700.00 - 1 soup, 1 appetizer, 3 main course (meat/poultry/seafood)
2 side dish (vegetable or salad), slice fruits, flowing brewed coffee/tea

C. Breakfast: *(Serve with rice, bottled water, & dessert)*

Php 200.00 - egg benedict (poached egg w/ muffins), bacon

Php 200.00 - hash brown, sausage or bacon, sunny side up

Php 200.00 - smoked bangus w/ atchara, salted egg

Php 200.00 - fried danggit w/ atchara, boiled egg

Php 200.00 - pancake, vienna sausage, sunny side up

Php 200.00 - corned beef, corned tuna, sunny side up

Php 150.00 - hotdog, scrambled egg w/ tomato, onion & basil

Php 150.00 - meatloaf, sunny side up egg

Php 125.00 - sweet & spicy dilis or tuyo flakes, sunny side up egg

D. Pasta/Noodles:

	SET	GROUP
	(w/ drinks & garlic bread)	(1 kg)
Seafood Pasta	250.00	2500.00
Baked Lasagna	200.00	2000.00
Chapchae	200.00	2000.00
Angel Hair in Tuna	175.00	1500.00
Mushroom Sauce		
Pasta Alfredo	150.00	1500.00
Putanesca	150.00	1500.00
Meaty Spaghetti	150.00	1500.00
Cheesy Carbonara	150.00	1500.00
Sotanghon Guisado	150.00	900.00
Miki-Bihon	150.00	900.00
Pancit Bihon	150.00	900.00
Pancit Canton	150.00	900.00

E. Sandwiches / Bread: (w/ drinks)

Php 150.00 - Ham & Cheese
 Php 150.00 - Cheese Burger
 Php 150.00 - Hot Dog Sandwich/Roll
 Php 150.00 - Club Sandwich (Chicken/Tuna)
 Php 150.00 - Fish Fillet Sandwich
 Php 150.00 - Chicken Fillet Sandwich

Php 175.00 - Bacon & Cheese
 Php 200.00 - Croissant (any Fillings)
 Php 250.00 - Tuna Over (any Fillings)
 Php 200.00 - Empanada (Chicken/Pork)
 Php 200.00 - Coffee Bun
 Php 250.00 - Mini Danish Pastries
 Php 200.00 - Muffins/ Cakes/ Pie/ Assorted Baked Product
 Php 100.00 - Custard Cake
 Php 100.00 - Tuna Salad
 Php 100.00 - Chicken Salad
 Php 100.00 - Spanish Roll
 Php 100.00 - Pandecoco
 Php 100.00 - Cheese Pimiento

F. Additional: (optional)



Php 20.00/pax - Instant Coffee
 Php 50.00/pax - Brewed Coffee
 Php 25.00 - w/fruits or fruit juice (for Breakfast)
 Php 25.00 - changing the regular egg into omelet (for Breakfast)
 Php 50.00 - fruits (for set food and Sandwiches/Bread)

14. Dormitory Services

TESDA Women's Center provides dormitory services to external clients.

Office or Division:	Office of the Administrator/Center Chief			
Classification:	Simple			
Type of Transaction:	G2C – Government to Citizen G2B – Government to Business G2G – Government to Government			
Who may avail:	Trainees, Job Order Personnel and others referred by TESDAns			
CHECKLIST OF REQUIREMENTS			WHERE TO SECURE	
1. Duly accomplished Registration Form (1 Original Copy)			Dormitory Manager	
2. Order of Payment (1 Original Copy)			Dormitory Manager	
CLIENT STEPS	AGENCY ACTIONS	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
1. Inquires room availability	1. Answers queries and provides Registration Form	None	5 Minutes	<i>Dormitory Manager Administrator Office of the Administrator</i>
2.1. Fills out and submits Registration Form	2. Receives accomplished Registration Form and issues Order of Payment	None	5 Minutes	<i>Dormitory Manager Administrator Office of the Administrator</i>
3. Receives the Order of Payment and pays the dormitory fee	3. Accepts payment and issues Official Receipt	Rates may vary depending on the training center, but do not	1 Minute	<i>Cashier Administrator Office of the Administrator</i>



		exceed these: Aircon Room: PHP600/ pax/day Non-Aircon Room: PHP250/ pax/day		
4. Presents the OR to the Dormitory Manager	4. Checks OR and provides room key	None	3 Minutes	<i>Dormitory Manager Administrator Office of the Administrator</i>
5. Checks in to designated room	5. Ensures completeness of amenities	None	3 Minutes	<i>Dormitory Manager Administrator Office of the Administrator</i>
	TOTAL:	Rates may vary depending on the training center, but do not exceed these: Aircon Room: PHP600/ pax/day Non-Aircon Room: PHP250/ pax/day	17 Minutes	

15. Rental of Function Room

Functions Rooms at the TESDA Women's Center are rented by external clients.



Office or Division:	TESDA Women's Center			
Classification:	Simple			
Type of Transaction:	G2C – Government to Citizen G2B – Government to Business G2G – Government to Government			
Who may avail:	All			
CHECKLIST OF REQUIREMENTS		WHERE TO SECURE		
1. Duly accomplished Online Reservation Form		Reservation Officer		
2. Order of Payment (1 Original Copy)		Reservation Officer		
CLIENT STEPS	AGENCY ACTIONS	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
1. Accomplishes the Online Reservation Form	1.1 Receives and confirms the accomplished Online Reservation Form	None	2 Minutes	<i>Reservation Officer, FASSU Head, Center Chief</i> Office of the Center Chief
	1.2 Makes schedules and necessary coordination with the concerned personnel on the preparation of the Function Room reserved	None	5 Minutes	<i>Reservation Officer, FASSU Head, Center Chief</i> Office of the Center Chief
	1.3 Issues Order of Payment	None	5 Minutes	<i>Reservation Officer</i>
2. Pays the Bill	2. Issues Official Receipt	None	5 Minutes	<i>Cashier, FASSU Head, Center Chief</i> Office of the Center Chief



3. Uses the function room	3. Ensures completeness of amenities	Choice of Function room Choice of Function Room + Additional Equipments = Total	1 day	Reservation Officer, FASSU Head, Center Chief Office of the Center Chief
	TOTAL:	Choice of Function room Choice of Function Room + Additional Equipments = Total	1 day, 17 Minutes	

Rental Fee per day Details:

<u>Function Room</u>	<u>Hours of Usage</u>	<u>Capacity</u>	<u>Daily Rate</u>	
			<u>Weekdays</u>	<u>Weekends & Holidays</u>
Tandang Sora	8 Hrs	200 - 270 persons	Php 10,500.00	Php 11,000.00
Marcela Agoncillo	8 Hrs	50 - 70 persons	Php 4,150.00	Php 4,650.00
Gabriela Silang	8 Hrs	30 - 40 persons	Php 4,150.00	Php 4,650.00

Equipments:

A. LCD Projector (1 Unit)	<u>Daily Rate</u> Php 650.00
B. Sound System (with 1 or 2 units of microphone)	Php 500.00
Video Wall (only at Tandang Sora Hall)	Php 1,000.00

*Note:

1. The Rental of function room includes the listed equipments. For additional equipments please refer to the daily rates per equipment listed above.
2. For succeeding hours:
choice of function room rate ÷ 8 hrs = additional fee per hour succeeding